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P.O. Box 4800, Mission Viejo, CA 92690

**MINUTES**  
**Representative Council Meeting**  
**Irvine Valley College, A305**  
**April 7, 2014**

**Officers Present:**

President-Elect: Claire Cesareo  
Past-President: Lewis Long  
Treasurer: Ken Woodward  
Secretary: Allison Camelot  
Part-Time Faculty Chair: Beth Clary

**Grievance Chairs Present:**

Kathy Schmeidler, Irvine Valley College

**Representatives from Irvine Valley College present:**

June McLaughlin, Business Sciences  
Diana McCullough, Guidance and Counseling  
Brenda Borrón, Humanities and Languages  
Kathy Schmeidler, Life Sciences and Technologies  
Brent Monte, Math, Computer Sciences and Engineering (Rich Zucker, alternate)  
Martha Stuffer, Social and Behavioral Sciences (Mark McNeil, alternate)  
Tony Lin, Library Services

**Representatives from Saddleback College present:**

Blake Stephens, Advanced Technology and Applied Science  
Don Bowman, Business Science and Economic Workforce Development  
Mark Blethen, Kinesiology and Athletics  
Elizabeth Horan, Online Education and Learning Resources  
Samantha Venable, Health Sciences and Human Services  
Frank Gonzalez, Mathematics, Science and Engineering (Karla Westphal, alternate)  
Margot Lovett, Social and Behavioral Sciences (Caroline Gee, alternate)

**Part-time Representatives present:**

Susan Bliss  
Carla Reisch  
Bev Wirtz  
Scott Kim (alternate)

**1) Call to Order**

The meeting was called to order at 3:11 p.m.

**2) Introduction of Guests**

Kurt Meyer, George Brogan, Rachel Hollenberg, and Stephanie Arredondo-Glacet.

**3) Adoption of Agenda**

Moved by Kathy Schmeidler; seconded by Elizabeth Horan; unanimously approved.

**4) Approval of Minutes**

a) March 3, 2014

Moved by Blake Stephens; seconded by Bev Wirtz; unanimously approved.

**5) Treasurer's Report (5 minutes) – Ken Woodward**

There was a \$5000 legal expense for a lawsuit. Blake Stephens asked if in the future we should budget for this amount yearly. It was stated that the amount would be per lawsuit. Ken stated that he will budget for this in the future. It was stated that as far as we can remember this is the first time there has been a lawsuit against members of the Executive team. Income does not yet reflect the March pay of dues.

**6) Membership Report (5 minutes) – Loma Hopkins**

Loma Hopkins was absent from the meeting. The membership report was dispersed to the representatives. Deyaniera stated that if anyone has questions about the membership report she can let Loma know. Kathy Schmeidler inquired about contacting individuals who are not members. There was a discussion about talking to faculty who are not members.

**7) Communications Committee Report (5 minutes) – Allison Camelot**

The newsletter is almost completed and will be sent out soon. Allison is just waiting on a couple other sections to be sent to her to add to the newsletter.

**8) Part-Time Committee Report (5 minutes) – Beth Clary**

The unemployment workshop date has changed to Friday, May 2. The Part-Time Committee is working on a letter/petition stating support of part-time faculty issues. There was a discussion on the petition. There was a discussion on healthcare for part-time and full-time faculty.

**9) Organizing Committee Report (5 minutes) – Claire Cesareo**

Approximate 30-40 faculty attended the March Board meeting to show support for the upcoming negotiations as the Sunshine proposal was given to the Board. T-shirts stating “Faculty United” were given to faculty attending the Board meeting and were worn by the faculty at the meeting. Claire stated that faculty are encouraged to attend each Board meeting and there was a discussion on the importance of attending. Beth stated that on April 30<sup>th</sup> there will be a “Board Listens” meeting and that faculty should attend and discuss issues with the Board. Claire will send out an email to faculty on the “Board Listens” meeting.

**10) Negotiations Report (15 minutes) – Lewis Long**

The initial proposal was presented to the Board at the last Board meeting. The District sunshine proposal will be presented at the next Board meeting. The negotiations will likely begin in the month of May, full negotiations will begin in June. Lewis Long stated that the negotiations team is meeting today after the Representative Council meeting to work on specifics in the proposal. There was a discussion on negotiations process. Elizabeth Horan inquired about the negotiations team for the District. Don Bowman made a motion to table the discussion. Seconded by Elizabeth Horan; unanimously approved.

**11) CTA Scholarship for Faculty**

CTA offers five scholarships at \$3000 each for a degree or certificate program per year. Information on the scholarship can be included in the Fall newsletter. Members can look up the information online. Elizabeth Horan noted that full-time faculty can be reimbursed for two classes per year by the District.

**12) Local Elections- April 14-18, 2014**

The ballot information is being collected and will be sent to College Votes. The election will begin on Monday, 4/14.

**13) Benefits – SISC Verification**

There will be attempts to get ahold of faculty who have not submitted their SISC verification.

**14) Senate Bill 896**

Social Security Fairness Act is in committee and is likely not a bill that will not move past committee.

**15) Academic Calendar**

Elizabeth Horan is the Faculty Association representative on the Calendar Committee and reported on what is currently being discussed for the 2015-2016. She stated that nurses do not have extra duty days in the contract which poses a problem with the calendar. The calendar committee may be continuing to meet in the summer in which Elizabeth will not be the representative at that point; therefore, the Faculty Association will need a new representative. Samantha Venable discussed several of the issues on this topic. Samantha stated that the Paramedics program is on a different calendar than the District. There was a discussion on the topic. One calendar for everyone, 178 days, and extra duty days for those who work outside of the calendar were discussed. Samantha stated that she would be a representative if needed.

**16) Online Education Issues**

There is nothing in the contract that states that faculty are limited to a certain maximum number of online classes and/or online office hours. No policy has been negotiated on this. There was a discussion on faculty who use a different platform than Blackboard for their online courses and the District not covering liability.

**17) Other**

Martha Stuffer stated that IVC's x-factor includes program coordinators.

**18) Next Meeting**

a) May 5, 2014, 3-5:00pm, Saddleback College – AGB Conference Room

Motion to adjourn made by Margot Lovett; seconded by Susan Bliss. Meeting adjourned at 4:59 p.m.