



P.O Box 4800, Mission Viejo, CA 92690

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## Minutes

Representative Council Meeting

Irvine Valley College, A-305

February 4, 2013

### **Officers Present:**

President: Paula Jacobs

President Elect: Claire Cesareo-Silva

Past President/Chief Negotiator: Lewis Long

Treasurer: Ken Woodward

Secretary: Allison Camelot

Membership Chair: Loma Hopkins

Part-Time Faculty Chair: Beth Clary

### **Grievance Chairs:**

Kathy Schmeidler, Irvine Valley College

### **Representatives From Irvine Valley College:**

Fine Arts: Amy Grimm

Guidance Counseling: Diana McCullough

Humanities and Languages: Brenda Borron

Life Science and Technology: Kathy Schmeidler

Math, Computer Science, and Engineering: Brent Monte

Social and Behavioral Sciences: Martha Stuffer

### **Representatives from Saddleback College:**

Business Science: Martin Welc

Fine Arts: Lucas Ochoa

Health Sciences and Human Services: Samantha Venable

Kinesiology and Athletics: Mark Blethen

Math, Science, Engineering: Frank Gonzalez

Transfer, Careers, and Special Programs: Georgina Guy

Social and Behavioral Sciences: Margot Lovett

### **Part-Time Faculty:**

Susan Bliss

1. Call to Order

The meeting was called to order at 3:12 p.m.

2. Introduction of Guests

Rob Henry, from the Emertis program, who is running for FA rep for Emeritus

Ben Venable, Samantha Venable's husband

Mike Hogget, running for rep of Transfer, Career, and Special Programs

3. Approval of Agenda

A motion to approve the minutes as amended was moved by Kathy Schmeidler; seconded by Samantha Venable. Unanimously approved.

4. Approval of Minutes

a) December 3, 2012

Moved by Kathy Schmeidler; seconded by Brent Monte. Unanimously approved.

5. Treasurer's Report (5 minutes) - Ken Woodward

Since the last meeting the taxes were filed. The Faculty Association owed \$10 to both the state and federal. All past taxes have been settled. All information has been submitted to the CTA approved auditor and the audit is complete. Deyanira, administrative assistant, has been helpful with assisting in the process. The non-chargeables last year were close to the 20% limit (18%). The executive committee is aware and will be careful with spending on non-chargeables. Paula Jacobs stated that Ken is very thorough with the FA financials.

6. Membership Report (5 minutes) - Loma Hopkins

The Membership report was dispersed. Loma and Deyanira have been working on membership totals. The Faculty Association was reimbursed \$910 from CCA for new members from the previous academic year. Loma will like to have some assistance with membership at IVC from a full-time faculty member; Diana McCullough volunteered to help. The membership committee continues to work on targeting part-time faculty for membership.

Paula stated that CCA is sponsoring a part-time membership drive in March and asked for those who would like to attend to let her know. Beth stated that John Sullivan from CCA stated that there will be telephone banking in this area. Beth will follow-up with John Sullivan.

7. Part-Time Faculty Report (5 minutes) - Beth Clary

April is part-time faculty appreciation month. If anyone has any ideas of what the Faculty Association Part-time Faculty Committee can do for the part-time faculty please contact Beth.

8. CCA Conference Report (10 minutes) - Conference Delegates

Diana McCullough stated that she learned a lot and she recommends others attend future CCA conferences. Claire Cesareo-Silva stated that there was a Trustee panel that T.J. Prendergast participated in. Ken Woodward stated that Senator Block attended and spoke about issues coming up this year. Loma stated that it is important that we inform our trustees of the plight of part-time faculty. Claire stated the issue of COLA was discussed. The issue of Adult Education and the

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possible changes in that area were discussed. Martin Welc discussed the issue of online education reaching mass audiences. Kathy Schmeidler stated that it is important to remember that there are many proposals by Governor Brown; however, we need to remember that these are proposals at this time. Georgina Guy sent out a report on the conference; Paula provided additional information on the conference noted in Georgina's report. Ken stated the CCA elections are this April and Lynnette Nyaggah and Dewayne Schaffer are running for president. Ken Woodward stated that we have worked with Lynette Nyaggah over the years. Allison Camelot stated those who are frequent delegates can provide information to the council on the candidates. The CCA spring conference is April 26-28. Paula Jacobs stated that we can consider inviting both of them to come to speak at our next Representative Council meeting. Frank Gonzalez stated that he feels it is appropriate for the delegates to inform the representative council on the candidates. Mark Blethen stated that he feels that our delegates should be able to represent us.

9. State Council Report (5 minutes) - Lee Haggerty, Ken Woodward  
Ken informed the council on the state council meeting.

10. Election Information (5 minutes) - Lewis Long  
Elections close tomorrow, 2/5, at 11:59 p.m. At this point no one has been nominated for the division of ATAS at Saddleback College. The elections will be held from 2/11/2013-2/15/2013. Lewis stated that he will need a list of the candidates and Loma will give Lewis the list of voting members.

11. New Standing Rule (10 minutes) - Lewis Long  
Lewis Long was directed by the Executive Committee to develop a new standing rule on charitable donations due to the limit on non-chargeables coming close to the 20% limit in the past. The new standing rule on charitable donations notes specific conditions such as donations to honor an active or retired faculty member of the SOCCCD faculty. The draft of the standing rule was dispersed. Lewis stated that the Executive members are looking for feedback from the representatives. Loma stated that there are instances in which we purchase a table at the Foundation dinner which is above the \$250 amount noted. Lewis asked if we want a standing rule or if we want to have a policy instead. Martin Welc asked if the money does not come from this source can it come from another source. Ken Woodward stated that we could raise money. Claire Cesareo-Silva stated that this could be a standing rule only for this specific type of charitable donation, in honor of an active or retired Faculty Association member. Brenda Borrón stated that she agrees that this could be a standing rule for specific charitable donations. Mark Blethen stated that we need to address separate types of charitable donations. Brenda Borrón made a motion to create a standing rule on charitable donations, seconded by Mark Blethen; one abstention. Samantha Venable made a motion to refer the development of the standing rule back to the Executive committee, seconded by Kathy Schmeidler; unanimously approved.

12. Negotiating Team Formation and Preparations for 2014 - (5-10 minutes) - Paula Jacobs  
It almost time to begin negotiations and need to forward the names of those who are interested in being on the negotiating team need to email Paula before the April Representative Council meeting. A survey to faculty will be completed in Fall 2013. Sunshining will be in March 2014.

Training for negotiating team members will occur in the summer 2013. Martin Welc stated that we should have an open forum for faculty to share important issues for negotiations. The time commitment, meeting times, format for surveying the faculty, and part-time faculty participation were discussed. CTA has a summer academy August 4-8, 2013.

#### 13. CCA Spring Conference/W.H.O. Awards, April 26-28, 2013

Hyatt Mission Bay, San Diego

Paula Jacobs, Loma Hopkins, Ken Woodward, Lee Haggerty, Claire Cesareo-Silva, Allison Camelot, Beth Clary, Diana McCoughah, Samantha Venable, Margot Lovett, and Amy Grimm expressed their interest in attending.

Diana McCollough stated that there are a couple others from Counseling at IVC who are interested in attending.

#### 14. Other

Faculty online office hours – Frank Gonzalez

Some of the new faculty have been told that they cannot have online office hours. Paula stated that the contract states that office hours should be mutually agreed upon by the dean and the faculty member. There was a discussion on online office hours and office hours in the contract. Kathy stated that online office hours are also useful for non-online students.

Martin Welc – Opportunities for the Faculty Association

Martin stated that there is a need to collaborate with the local K-12 and other unions in our area. We need to collaborate on an ongoing basis. Claire stated that one of the workshops she attended at the CCA conference was on this issue and we will be discussing this further at the executive meetings.

Possible threats – Martin Welc

Long Beach City College experienced cuts to their programs, mainly CTE programs. Martin stated that the Faculty Association needs to focus on this issue. Kathy stated that program discontinuance is under the Senate.

Handicapped parking at Saddleback – Loma Hopkins

Loma stated that six handicapped parking spaces were removed at Saddleback College where the CC building was removed and there are no plans to replace them. President Burnett was informed on this issue. Claire stated that this is a working conditions issue as faculty also use the handicapped parking. This is also an issue with the American Disabilities Act.

NEA/RA elections are coming up. Lee Haggerty and Paula Jacobs are running. Paula stated that Dorothy Reina who has conducted a workshop for our part-time faculty is also running.

#### 15. Adjournment

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The next meeting is on March 4, 2013 at Saddleback College. Moved by Kathy Schmeidler, seconded by Loma Hopkins. Meeting adjourned at 5:03 p.m.

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