

MINUTES
Representative Council Meeting
Saddleback College AGB Conference Room
March 4, 2013



Officers Present:

President: Paula Jacobs
President Elect: Claire Cesareo-Silva
Past President/Chief Negotiator: Lewis Long
Treasurer: Ken Woodward
Secretary: Allison Camelot
Membership Chair: Loma Hopkins
Part-Time Faculty Chair: Beth Clary

Grievance Chairs:

Kathy Schmeidler, Irvine Valley College
Lee Haggerty, Saddleback College

Representatives From Irvine Valley College:

Fine Arts: Amy Grimm
Guidance Counseling: Yolanda Gouldsmith
Humanities and Languages: Brenda Borron
Life Science and Technology: Kathy Schmeidler
Math, Computer Science, and Engineering: Brent Monte

Physical Science and Technology: Amy Stinson
Social and Behavioral Sciences: Martha Stuffer

Representatives from Saddleback College:

Business Science: Martin Welc
Counseling Services: Mike Long

Health Sciences and Human Services: Samantha Venable
Kinesiology and Athletics: Mark Belthen
Liberal Arts: Mike Channing

Math, Science, Engineering: Frank Gonzalez
Transfer, Careers, and Special Programs: Georgina Guy
Social and Behavioral Sciences: Margot Lovett

Transfer, Career, and Special Programs: Mike Hoggatt

Part-Time Faculty:

Carla Reisch

- 1) Call to Order
The meeting was called to order at 3:10 p.m.
- 2) Introduction of Guests and New Representatives
Amy Stinson, Yolanda Goldsmith, and Carla Reisch were introduced as representatives.
Kathy Schmeidler and Lewis Long were recognized by Paula Jacobs in their efforts to have the Board overturn the recommendations to deny tenure to two fourth year faculty at Irvine Valley College.
- 3) Adoption of Agenda
Moved by Kathy Schmeidler; seconded by Samantha Venable; unanimously approved.
- 4) Approval of Minutes:
 - a) February 4, 2013
Moved by Kathy Schmeidler; seconded by Loma Hopkins; unanimously approved.
- 5) Treasurer's Report (5 minutes) – Ken Woodward
The Faculty Association is on budget and income is on track. Expenses are under budget. Ken stated that he is working on putting individuals that are not on reassigned time on salary rather than pay them by stipend; however, there are some difficulties with the IRS that are causing a delay in this process.
- 6) Membership Report (5 minutes) – Loma Hopkins
Loma stated that this is not a busy time for membership recruitment. When there are events scheduled there is a greater likelihood of membership recruitment. Loma stated that the Membership Committee is focusing on increasing part-time membership at this time.
- 7) Communications Committee Report (5 minutes) – Allison Camelot
The Communications Committee is working on the Faculty Association newsletter which is schedule to go out after spring break. The committee would like to interview the newest board of trustees and include the interviews in the newsletter. The committee is meeting with Trustee Jim Wright next week and is still waiting to hear back from Trustee Jemal to schedule a meeting. We are working on Faculty Association Representative binders for new representative and updates for all representatives.
- 8) Part-Time Committee Report (10 minutes) – Beth Clary
 - a) Next month, April, is part-time faculty appreciation month
 - b) The committee is working on putting together a workshop for part-time faculty on issues faculty face and inviting the Board of Trustees.
- 9) Phone-Banking to Convert P/T Fee Payers to Members – Paula Jacobs
On March 15/16, 2013 in Sacramento, CA, at the CTA Region 2 Headquarters in Natomas, there will be efforts to convert fee payers to members. Friday night is training and Saturday phone banking will be from 9:00 a.m. – 4:00 p.m. All expenses are paid by CCA. Paula Jacobs asked if there is anyone

interested in going. There was a discussion on the difficulty of attendance as this is the beginning of spring break.

10) New Standing Rule/Version #2 – Lewis Long

At the last meeting a rough draft of the Charitable Donations Standing Rule was presented and discussed. The standing rule was revised to be more inclusive and was dispersed. Suggested revisions were: all donations up to \$100 can be approved by the executive committee; all donations more than \$100 must be approved by a majority of the representative council; donations in honor of a particular individual should not be recurring donations; have a separate statement on recurring donations (i.e. yearly student scholarship donations). A motion to approve standing rule as amended was moved by Brent Monte; seconded by Brenda Borron; unanimously approved.

11) CCA Spring Conference/W.H.O. Awards – Paula Jacobs

- a) April 26 – 28, 2013
- b) Hyatt Regency Mission Bay Spa and Marina, San Diego
- c) Registration is now open – attendance at the W.H.O. Awards Dinner and Sunday morning Council Meeting is required for full reimbursement
- d) W.H.O. Award Nomination
- e) Confirmation of Delegates; those who are interested in attending please contact Allison Camelot. Allison will email other representatives to see if they are interested in attending.

12) BSL Academy Participants – Paula Jacobs

- a) Applications due March 29
- b) Claire gave information on the BSL academy.
- c) The UCLA summer institute, 8/4-8/8, is another training opportunity.

13) Administrative Evaluations and Hiring Policy – Lewis Long, Claire Cesareo-Silva

- a) Education Code Information: Claire stated that the current policy on hiring administrators is to have two faculty on the committee, one Senate Representative, and one Faculty Association Representative; a change in the policy has been requested. Ed code states that faculty input for administrators evaluations are recommended.
- b) Request for an Official Motion
Mike Channing made a motion that more faculty be on hiring committees for academic administrators and that there be a faculty component of administrative performance reviews; seconded by Margot Lovett; all opposed. Claire Cesareo-Silva made a motion that there be proportionally more faculty on the hiring committee for academic administrators and that there is a faculty component of administrative performance reviews; seconded by Kathy Schmeidler; unanimously approved.

14) Other

The Saddleback Foundation Gala is on 4/20. Martin asked about the value of purchasing a table and networking with the Board of Trustees and administrators. Mark Blethen discussed the value of attending. Claire Cesareo-Silva stated that there is value in attending and making contacts with those in the community. Claire, Margot, Allison, and Brenda stated that they are interested in attending.

Paula stated that there is a CTA survey www.cta.org/ourfuture that should be completed by members.

CTA Region 4 Organizing Power Training, April 19-21. Lee Haggerty is interested in attending.

CTA State Council elections are coming up. We have another seat and one seat up for re-election; term 2013-2016.

Frank Gonzales asked about faculty evaluations of administrators and the effects if an administrator is let go. The issue of student evaluations of faculty and the tenure process was discussed.

The issue of handicapped parking and the removal of handicapped spaces were discussed. Paula has discussed the issue with Don Busche.

15) Next Meeting:

- a) April 1, 2013, Irvine Valley College, President's Conference Room

16) Adjournment

4:41 pm. Moved by Lee Haggerty; seconded by Beth Clary; unanimously approved.