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P.O. Box 4800, Mission Viejo, CA 92690

**MINUTES**  
**Representative Council Meeting**  
**Saddleback College, AGB Conference Room**  
**October 5, 2015**

**Officers Present:**

President: Claire Cesareo  
President-Elect: Mark Blethen  
Past-President: Paula Jacobs  
Treasurer: Ken Woodward  
Secretary: Allison Camelot  
Part-Time Faculty Chair: Beth Clary

**Chief Negotiator:** Lewis Long

**Grievance Chairs Present:**

Margot Lovett, Saddleback College

**Representatives from Irvine Valley College Present:**

Kurt Meyer, Humanities and Languages  
Jefferey Kaufmann, Life Sciences and Technologies  
Martha Stuffer, Social and Behavioral Sciences  
Rebecca Beck, Languages, Learning, and Library Resources

**Representatives from Saddleback College Present:**

Don Bowman, Business Science and Economic Workforce Development  
Steve Handa, Counseling Services  
Mike Hoggatt, Transfer, Career, and Special Programs  
Josh Pryor, Liberal Arts  
Jenny Langrell, Online Education and Learning Resources  
Samantha Venable, Health Sciences and Human Services  
Frank Gonzalez, Mathematics, Science and Engineering  
Margot Lovett, Social and Behavioral Sciences

**Part-time Representatives Present:**

Susan Bliss  
Bev Wirtz

1) Call to Order

The meeting was called to order at 3:09 p.m.

2) Introduction of Guests

Jack Beckham, Department Chair for English at Saddleback College was introduced as a guest. Fawn Tanriverdi is a guest and is running for representative for the School of Guidance and Counseling at Irvine Valley College.

3) Adoption of Agenda

Moved by Don Bowman; seconded by Jenny Langrell; unanimously approved.

4) Approval of Minutes

a. September 14, 2015

Moved to approve with edits by Martha Stuffer; seconded by Mike Hoggatt; unanimously approved.

5) Negotiations Report – Lewis Long (50 minutes)

Lewis Long stated that the purpose is to present the proposed contract for approval from the Representative Council prior to sending to the membership to ratify. On 10/15/2015 there will be a general meeting to discuss the proposed contract with the membership. Then there will be a five day voting period for approval prior to it going to the Board for approval.

a. Presentation of proposed 2015-2018 Master Agreement: Lewis Long presented the proposed contract.

b. Items requiring additional MOUs

i. Department Chair supplemental duties

ii. Evaluation instrument

iii. Cost increase caps for dependents of retired faculty

Margot Lovett thanked the negotiations team. Lewis Long stated that this was a great team.

c. Approve for ratification vote

Moved by Margot Lovett; seconded by Martha Stuffer; unanimously approved.

6) Contract Ratification Vote, Bylaws Revision Vote, and Special Election for Representatives (15 minutes)

a. Representative Council Nominations – October 1-October 12

b. General Membership Announcement – October 6

- c. General Membership Meeting – October 15, 5-7pm, SVEA
- d. Voting – October 16-22

Claire Cesareo stated that we need a simple majority of those who vote to have the contract approved and that we need 2/3 vote for the bylaws approval.

7) Political Action Committee Report (10 minutes)

a. Board of Trustee Election 2016

b. PAC Contributions

Barbara (Bobbi) Jay and Terry Whitt seats will be up for election. There will be five seats up for election. We need to work on the PAC account contributions, voluntary deductions.

c. Faculty Mobilization

Claire Cesareo stated that we need to get people mobilized to work on the campaign (fundraisers, phone banking, precinct walking) and begin speaking with faculty now. Mark Blethen stated that there are other issues to deal with such as district elections rather than area elections, the DRAC model, and Basic Aid issues.

8) Organizing Committee Report – Mark Blethen (5 minutes)

Mark Blethen stated that in spring 2016 there will be an election for officers of the Executive Committee. It was stated that there are department chair issues that need to be considered.

9) Communications Committee Report – Allison Camelot (5 minutes)

The newsletter usually goes out in November in the fall semester. The committee is going to start working on the newsletter this month. Margot suggested a special issue on the contract. Lewis stated that the election of officers in the spring is an important issue as well.

10) Membership Report – Loma Hopkins (5 minutes)

Loma was absent from the meeting. The membership reports were distributed. Allison Camelot stated that each representative was given a membership report for their division or school and representatives need to make corrections on the report and give the information to Christina or Loma as soon as possible.

11) Treasurer's Report – Ken Woodward (5 minutes)

Ken Woodward stated that we received a \$2000 membership bonus from CCA and approximately \$1500 refund from membership from CTA. Ken stated that expenses are as projected; expenses were discussed. Samantha Venable stated that Lewis Long did a lot of work as chief negotiator and that additional compensation is needed for him.

12) Part-Time Committee Report – Beth Clary (5 minutes)

Last month at the Faculty Association Orientation for new faculty there were 45 attendees which resulted in 11 new members. This month Kurt Meyer is going to moderate a workshop on "How to Apply for a Full-Time Faculty Position". Beth asked that representatives post the information in their schools/divisions. Kurt stated that there is a diverse panel presenting at the workshop. This workshop is focused on applying for a position. In the spring semester there may be a workshop on interviewing for a position.

13) Announcements (5 minutes)

No announcements

14) Other

15) Next Representative Council Meeting

- a. November 2, 2015, 3-5:00pm, Irvine Valley College, LSB 104

Moved by Don Bowman; seconded by Mike Hoggatt; unanimously approved.

Meeting was adjourned at 5:00 p.m.