



P.O. Box 4800, Mission Viejo, CA 92690

MINUTES
Representative Council Meeting
Saddleback College, AGB Conference Room
October 6, 2014

Officers Present:

President: Claire Cesareo
President-Elect: Mark Blethen
Past-President: Paula Jacobs
Treasurer: Ken Woodward
Secretary: Allison Camelot
Membership Chair: Loma Hopkins
Part-Time Faculty Chair: Beth Clary

Grievance Chairs Present:

Margot Lovett, Saddleback College

Chief Negotiator Present:

Lewis Long, Irvine Valley College

Representatives from Irvine Valley College Present:

Ted Weatherford, Kinesiology, Health and Athletics
Kurt Meyer, Humanities and Languages
Jefferey Kaufmann, Life Sciences and Technologies
Martha Stuffer, Social and Behavioral Sciences
George Brogan, Physical Science and Technology

Representatives from Saddleback College Present:

Steve Handa, Counseling Services
Mike Hoggatt, Transfer, Career, and Special Programs
Veronica Obermeyer/Joey Sellers, Fine Arts and Media Technology
Jan Duquette, Kinesiology and Athletics
Samantha Venable, Health Sciences and Human Services
Frank Gonzalez, Mathematics, Science and Engineering
Margot Lovett, Social and Behavioral Sciences

Part-time Representatives Present:

Susan Bliss

Bev Wirtz

Brad McReynolds

1) Call to Order

The meeting was called to order at 3:13 p.m.

2) Introduction of Guests

Mike Channing was introduced as a guest.

3) Adoption of Agenda

The agenda was moved by Paula Jacobs; seconded by Margot Lovett; the agenda was unanimously approved.

4) Approval of Minutes

- a. September 8, 2014; moved by Paula Jacobs; seconded by Margot Lovett; the minutes were unanimously approved.

5) Keeping Faculty Informed (5 minutes)

- a. Bulletin Boards/Updated Information
Claire Cesareo discussed the Faculty Association bulletin boards for representatives to display in their divisions. Deyanira Gonzalez provided the representatives with materials for the bulletin boards. Claire also stated that she will place one up in CIDDE at Saddleback and in the café at IVC.

6) Treasurer's Report (5 minutes) – Ken Woodward

Ken stated that the 460 form (PAC reporting form) was completed and submitted (which must be completed more than two times when in an election year). The budget was dispersed and reviewed and the budget and expenses were discussed with the Representative Council. Ken stated that Frank Gonzalez has agreed to be on the Budget Committee.

7) Membership Report (5 minutes) – Loma Hopkins

The membership reports were dispersed. Loma reminded the representatives that there are membership materials available to share with faculty. Loma stated that Kurt Meyer requested more membership packets for his division and is working on increasing membership in his division. Steve Handa asked for a list of part-time faculty in his division who are not members – Loma stated that Deyanira is working on the list. “Workday” is the new HR payroll system that the District is moving to which should make it easier for us to determine members and non-members. There was a discussion about why some faculty have not become members. Beth Clary stated that the liability insurance and voting on the contract are important reasons to become a member.

8) Communications Committee Report (5 minutes) – Allison Camelot

Allison stated that the committee needs additional members. Allison stated that she started working on the Fall 2014 newsletter and is hoping to send it out by the end of this month. Paula Jacobs stated that it would be good to have someone from IVC on the committee.

9) Part-Time Committee Report (5 minutes) – Beth Clary

Beth discussed the Unemployment Workshop and asked that representatives post the information in their divisions. Beth also discussed the Part-Time Faculty Symposium at Glendale Community College on November 1 and asked that representatives also post this information in their divisions. Information will also be sent out to faculty via email. Claire Cesareo clarified what FAC is. Brad McReynolds was introduced as a part-time faculty representative. Beth stated that the Part-Time Committee is going to focus on membership and increasing membership of part-time faculty this year.

10) Organizing Committee Report (5 minutes) – Mark Blethen

Mark stated that a greater turnout of faculty for the Board meetings is needed and he explained how important it is for there to be a faculty presence at the Board meetings especially when in negotiations. The next Board meeting is on October 27th. Claire discussed the low number of faculty present at the last Board meeting. Margot stated that she thinks that every representative council member should attend the Board meetings and at least stay during public comments. Lewis Long stated that with the issues in negotiations it is important that faculty speak out during public comments. Loma Hopkins suggested that the Board meeting dates for the entire semester be sent out to the faculty and that the information be sent out in advance. There was a discussion on public comments.

11) Negotiations Report (15 minutes) – Lewis Long

Open items in negotiations were discussed.

12) Review of Proposed Bylaw Changes (10 minutes)

The Bylaw changes were dispersed. The issue of elections quorum was discussed and the proposal of eliminating quorum as is the case for CTA and other elections (presidential elections, etc.). The issue was discussed. Claire asked that representatives review all of the bylaws (changes) and send her any comments. We will discuss the bylaws changes at the next Representative Council meeting.

13) Vote on Proposed Standing Rules Changes (10 minutes)

Appendix C – add Organizing Committee from an Adhoc committee to an official committee and removing the portion “subject to approval by the Representative Council”. The changes to the standing rule was moved by Margot Lovett; seconded by Bev Wirtz; unanimously approved.

Appendix B – PAC/Board candidates meetings. The issue was discussed and the discussion will continue at the next meeting.

14) Board Polices and Administrative Regulations Revisions (30 minutes)

- a. BP 4309 – Duties and Responsibilities of the Faculty
- b. BP 4310 – Duties and Responsibilities of Department Chairs
- c. BP 4011.1 – Recruitment: Full-Time Faculty Hiring
- d. AR 4014 – Smoke Free District

These issues are postponed to the next meeting.

15) PAC Report (5 minutes)

- a. Candidate Forums are this week. The candidates were sent the questions.
- b. Capo Unified Education Association (CUEA) Candidate Endorsements were discussed.

16) Next Representative Council Meeting

- a. November 3, 2014, 3-5:00pm, IVC – Room B209

Meeting adjourned at 5:04 p.m.