



P.O. Box 4800, Mission Viejo, CA 92690

MEETING MINUTES
Representative Council Meeting
Irvine Valley College, LSB 105
November 6, 2017

Officers Present:

Mark Blethen
Kurt Meyer
Claire Cesareo
Lewis Long
Frank Gonzalez
Parisa Soltani
Blake Stephens
Beth Clary

Grievance Chairs Present:

Kathy Schmeidler, IVC

Representatives from Irvine Valley College present:

Fawn Tanriverdi, GS
Ted Weatherford, KHA
Carlo Chan, MCSE
Tony Lin, LLR
Amy Stinson, PST

Representatives from Saddleback College present:

Don Bowman, BS
Sharon Nussenbaum, CS
Jan Ventura, CS
Jan Duquette, KNES
Jenny Langrell, OELR
Jonathan Luque, MSE
Christina Ghanbarpour, SBS
Robert Farnsworth, ATAS
Ardith Lynch, SESP

Part-time Representatives present:

Ladan Bastani (SC)
Karyn Bower (SC)
Noushin Seddighzadeh (SC)
Marilyn Stachenfeld (SC)

1. Call to Order
 - a) Mark – 3:05pm
2. Introduction of Guests (5 minutes)

- a) New Part-time Representatives introduced – Noushin Seddighzadeh
 - b) Evangeline Mathews, AESL from IVC
 - c) Amy Stinson, IVC PST
3. Adoption of Agenda (5 minutes)
- a) Moved by Don B.; seconded by Tony L. seconded; unanimously approved.
4. Approval of Minutes –October 2, 2017 (5 minutes)
- a) Moved by Kurt M.; seconded by Lewis L.
 - b) Abstention by Don because he was not in attendance at the last meeting – otherwise unanimously approved
5. Part-Time Committee Report – Beth Clary (5 minutes)
- a) New Part Time Rep--Noushin Seddighzadeh
 - 1. All PT representative council spots filled (5 total)
 - b) Unemployment workshop flier – hardcopy not provided, however Christina will send a digital copy that you can print and post in your respective departments.
 - c) How to apply for a FT position (last Friday, November 3rd) – largest workshop FA held. 60 people attended, 41 were fee payers and we collected 24 new membership applications. Thank you to Claire, Lewis and Kurt for their respective roles in the workshop.
 - d) PT Health Insurance
 - 1. Mark: PT faculty that are employed 12 LHE over 12 months are eligible for \$175 a month for 10 checks. A PT faculty had 12 LHE (3 LHE which was on contract), somehow payroll denied faculty the \$175. Claire: who informed FA about this? Mark: the PT faculty member. At this point FA does not know there are any issues unless PT faculty inform us. Claire: can we have HR do some type of audit. Mark: I can work with VCHR.
 - 1. Lewis: two contracts ago, PT faculty would have to apply for the funds. Now, PT faculty do not have to apply, it is automatic. Beth: PT faculty who have FT spouses that work for the district do not get this benefit. Lewis: the District cannot arbitrarily pull the benefit from certain faculty.
 - 2. Mark: if you have any PT faculty that may fall under this situation, please follow-up with them. Ted: do Assistant Coaches fall under this? Mark: yes, if they have 12 LHE over the course of a year.
6. Communications Committee Report – Parisa Soltani (5 minutes)
- a) 2018 Winter Conference, February 9-11, 2018 at Hyatt Regency LAX
 - 1. Parisa will send an email before winter break and again during flex week.
7. Membership Report – Blake Stephens (5 minutes)
- a) None
8. Treasurer’s Report – Frank Gonzalez (5 minutes)
- a) Frank: distributed budget report for Fiscal Year 2017-2018. Everything is normal, nothing out of the ordinary.
 - b) Mark: what if our pre-BoT event was consistently this well attended, could we financially afford it? Frank: we have the funds to support this type of event. Ted mentioned that this is the best turnout

he's seen in 23 years. Claire: next BoT will allow the public to make comments – let's continue faculty attendance at the BoT meetings.

9. Organizing Committee Report – Kurt Meyer (5 minutes)

- a) Mark: would like to personally thank Kurt for the turnout at the October BoT meeting. Claire: new VCHR was there. Kathy: happy that all faculty did not leave at once
- b) October Board Meeting Event Recap
- c) Kurt: successful because of Representative Council. We enjoyed the fellowship and it was good to connect outside of the classroom and the campus. It was nice to see faculty bring colleagues and even some brought their families. Thank you to Beth, Kathy and Margot for speaking at BoT.

10. Negotiations Report – Lewis Long (10 minutes)

- a) PT Health insurance (pg. 70 of the master agreement). 12 LHE over 12-month period (SU included). Employed for 5 semesters (not including SU) of last 3 years. Must have 3 LHE in term of which benefit it paid. PT faculty automatically qualify – no additional paperwork is necessary. Technically, District is in violation of contract, per Beth's' situation.
- b) Lewis: Meeting with new VCHR this Wednesday. We will be addressing the following issues - clarifying Department Chair duties (which duties qualify for supplemental duties), capping retired faculty member spouse benefit, finalize evaluation instrument, establish timeline for PT re-hire rights MOU, and finalize negotiation timeline.
- c) Lewis: Sunshine at the last BoT. After the next BoT meeting (Public Comments) we are official in contract negotiations. Parisa will post both FA and District Sunshine proposals on the FA website.

11. Canvas Conversion Compensation Update (5 minutes)

- a) Mark: Claire went through a ton of work to develop a proposal for CANVAS compensation to faculty. District administration was on board with the proposal and it was on the October BoT agenda. The agenda item was pulled at the last minute by administration because a couple supportive BoT members were not in attendance and the proposal would have likely be denied. The CANVAS proposal was pulled and would be placed on the November BoT agenda. Mark noticed that the proposal was not added to the agenda on the November BoT and checked with former VCHR, however never received a response. It was a reasonable proposal, agreed upon by administration. 3.6 million to be paid to faculty for courses transitioned from Blackboard to CANVAS, which was denied by the BoT. Kathy: The question is – is the BoT micromanaging the BoT agenda? Who is making the BoT agenda now that Deborah Fitzsimmons is gone? Why is the CANVAS cost conversion off the agenda? Claire: maybe we need to contact the BoT president to let him know how unhappy we are. If no response, then we should mobilize people to speak at the next BoT. The November BoT meeting is coming around quickly because of the Thanksgiving holiday. Mark: I will text the acting VCHR about adding the CANVAS conversion to the BoT agenda.
- b) Please tell all faculty members in your department to attend the next BoT meeting. Let BoT know you are concerned about CANVAS conversion compensation. Mark: the item must be on the BoT agenda.

12. Tenure Review Committee (TRC) Issues (5 minutes)

- a) Mark: Dean wanted to replace a FT faculty member on a TRC. VPI reinstated the original TRC committee, but District attorneys removed the FT faculty member from the TRC. A Dean should not be able to remove a faculty member from a TRC. Was this run through academic senate? No one is sure. The contract states that the committee stays the same over the course of the tenure process (4-years).

13. Hiring Committee Appointments (5 minutes)

- a) Vice President of Business Services, District – Mark: anyone willing to serve? I already have someone interested that works with this position.
- b) VPI, Saddleback College—Claire Cesareo
- c) VP of Administrative Services, Saddleback College – Mark: anyone in rep counsel willing to serve? No one showed interest.
- d) Issue brought up about faculty roles on various administrative hiring committees. Faculty should not have to cancel classes to accommodate an 8am- 5pm, M-F administrative work schedule. Faculty are the only members of the hiring committee not being paid for their time on such hiring committees. This should be brought to the attention of the respective Academic Senates. The administration turnover is likely a contributor to this issue.

14. Announcements (5 minutes)

- a) None

15. Other

- a) Frank: A PT faculty member stated that a Dean made him/her post office hours on their syllabus. This is not acceptable and is in violation of the contract. PT faculty members are obligated to student contact hours, not office hours. Mark: let's protect our PT faculty, please make sure you take this back to your department and make sure this is not happening in your department.

16. Next Representative Council Meeting

- a) December 4, 2017, 3-5:00pm, Saddleback College, AGB Conference Room

17. Adjourn

- a) Mark: 4:57pm