



P.O. Box 4800, Mission Viejo, CA 92690

MEETING MINUTES
Representative Council Meeting
Saddleback College, AGB Conference Room
October 1, 2018

Officers Present:

Kurt Meyer, Irvine Valley College
Lewis Long, Irvine Valley College
Mark Blethen, Saddleback College
Parisa Soltani, Irvine Valley College
Jenny Langrell, Saddleback College
Beth Clary, Saddleback College

Grievance Chairs Present:

Kathy Schmiedler, Irvine Valley College

Representatives from Irvine Valley College present:

John Russo, BS
Parisa Soltani, GC
Daniel Vernazza, HUM
Ted Weatherford, KHA
Melanie Haeri, LLR
Kathy Schmiedler, LST
Carlo Chan, MCSE
Amy Stinson, PST
Ray Chandos, IDEA

Representatives from Saddleback College present:

Sharon Nussenbaum, CS
Bill McGuire, FA
Jennifer Higginson, KNES
Josh Pryor, LA
Jonathan Luque, MSE
Jenny Langrell, OELR
Christina Ghanbarpour, SBS
Zina Boratynech, SESP

Part-time Representatives present:

Susan Bliss (SC)
Ari Grayson (SC)
Evangeline Matthews (IVC)

1. Call to Order – Kurt M. 3:11 pm
2. Introduction of Guests (3 minutes) – none

- a) Kurt M. asked for Reps attending for the first time this year:
 1. Kathy S. for Life Science at Irvine Valley College
 2. Bill M. for Fine Arts at Saddleback College
 3. Ted W. for Kinesiology Health and Athletics at Irvine Valley College
3. Adoption of Agenda (3 minutes)
 - a) Motion made by Kathy S., second Christina G.;
 1. Unanimously approved
4. Approval of Minutes –September 10, 2018 (5 minutes)
 - a) Motion made by Melanie H., second by Lewis L.;
 1. Unanimously approved – Ted W., Sharon N. and Kathy S. abstained.
5. Part-Time Committee Report – Beth Clary (5 minutes)
 - a) Beth C. - in your packet are the fliers for the “Important Dates” for PTs. Our biggest workshop is coming up – “How to Get a FT Faculty Position.” If you want to have Maddie send fliers electronically, please let us know.
6. Communications Committee Report – Parisa Soltani (5 minutes)
 - a) Reminder of the Delegates attending Fall 2018 CCA Conference and gave dates for the Winter 2019 Conference.
 - b) Kurt M. asked for comments about the FA website. None were made.
 - c) Kathy S. asked about the Building Strong Leaders Academy (BSL). Kurt M. provided the expectation – faculty interested (PT or FT) can participate, but must commit to 3 conferences (fall, winter and spring) to complete the BSL Academy.
 - d) Kurt M. – we need to remove the Janus statement from the front of our FA website. Parisa S. will do this immediately.
7. Membership Report – Jenny Langrell (5 minutes)
 - a) Jenny L.– purple hand-out provides the numbers for PT and FT members. We have not had a huge exodus. Things are moving in a positive direction. We continue to receive membership forms. The PT faculty are the biggest change each month. Please reach out to your PTs and explain the benefits of membership.
 - b) Parisa S. and Jenny L. will meet to update the membership page language.
 - c) Kathy S. – can we get a list of members? Jenny L., yes we can provide that. A majority of our non-members at PTs. Maddie and Beth provided a packet to all Rep Council members of their PT non-members. Both Kathy S. and Bill M. needed this since they were not at the last meeting.
8. Treasurer’s Report – Frank Gonzalez (5 minutes)
 - a) Frank G. was unable to be here today. Kurt – unlike Frank G., our budget is healthy. If there are questions or concerns, please let me know.

- b) Beth C. – please make sure the PTs that are present are paid. Parisa S. provides a list of those PT Rep. Council members who signed in and Frank G. is copied on the email with all Rep Council attendee names.

9. Negotiations Report – Lewis Long (10 minutes)

- a) Lewis L. – a bundle proposal was provided to the District. A last, best and final offer if you will. Since that time, there has been a BoT meeting and on Saturday there was a BoT retreat where the DRAC model was discussed. At this time, we are not sure if we need to organize for the next BoT. Either the District accepts our proposal or if they come back with minor changes, we will be done and don't need anyone to show up at this coming BoT.

10. Organizing Committee Report – Lewis Long (10 minutes)

- a) Lewis L. - if we need folks to show up to the next BoT on Monday October 29th, we will meet at Chili's beforehand. Lewis proposed a new t-shirt logo. Does anyone have any suggestions for a logo? I am unsure what the cost of t-shirts would be since Claire C. did the last order. Kurt M. spoke with Frank G. and we do have the funds to support new t-shirts. Jennifer H. – are we expecting all faculty to wear this? Kurt M. – no, it is offered to faculty who attend the pre-rally or BoT meeting. The goal of the shirt is to show support for faculty in the BoT. Jennifer H. – I would support including some of the college/District budgetary facts on the t-shirt. Christina G. made a recommendation to put these facts (District budget) on fliers and distribute at faculty events. Ted W. recommended the t-shirts be black and white. Daniel V. suggested we contact the local paper with a "Letter to the Editor." A recommendation was made to use Billy T's to make our t-shirts.
- b) Maddie stated that each t-shirt would cost approximately \$5.00 each. Sharon N. suggested we keep the t-shirts simple (just a logo, no budget facts).
- c) Kurt M. – we need a motion to allow the FA to allocate money (up to \$1,500) to purchase approximately 200 new t-shirts with some indication of our FA. Nothing would be purchased until after this Friday, October 5th. A subcommittee will be formed to finalize all the details (t-shirt color, logo, font).
 - 1. Motion made by Kathy S., second Bill M.;
 - 2. Unanimously approved.
- d) Next Board of Trustees Meeting, Monday, October 29, 6:30, Ronald Reagan Board of Trustees Room, Room 145, Saddleback College
- e) Pre-Board Meeting Rally at Chili's Restaurant, Monday, October 29 from 5:00 - 6:15pm, 27407 Bellogente, Mission Viejo, 92691
- f) Wear Your T-Shirt!

11. "Rep's' Reports" (10 minutes)

- a) Student complaint procedures – Amy S.– not an issue for FT faculty, but for our PT faculty. Is there a procedure the chairs or deans follow when a student complains? The PT concern was in relation to re-hire rights after a student complains to the chair or dean.
 - 1. Kathy S. – we have a process for grade grievance. Lewis L. – there are procedures and BP in place for the various legal procedures that may occur.
 - 2. A lengthy discussion ensued. Lewis L. reminded everyone that FA representation is a right for all faculty members. Some mentioned that PT faculty members are afraid to ask for help.
- b) Faculty tier hiring recommendation procedures – Amy – this is no longer an issue for this group, rather this is an Academic Senate issue.

12. Update and Discussion on Board Policies/Administrative Regulations (15 minutes)

- a) BP 2100 – “Delegation of the Authority to the Chancellor”
 - 1. Kurt M. – a hand-out was provided. In September this BP was brought forward and FA was able to successfully remove #6 (terminating the extra assignment of any tenured or contract faculty employee of the District at any time). I would like to hear your thoughts. Mark B. – “extra assignment” is anything that is not your 30 LHE assignment.
 - 2. Kathy S. - if someone needs to be physically removed from the campus – there are already procedures to do this. This is punitive and an emergency meeting of the BoT can be called if necessary.
 - 3. Christina G. – likely, the Chancellor is the furthest away from what is happening in any given situation.
 - 4. Ray C. – we should also strike the following - “In accordance with the provisions of the California Education Code, the Board of Trustees specifically authorizes the Chancellor to perform, ~~but is not limited~~, the following functions.”
 - 1. Kurt M. – I will push this in BPARC.
- b) BP/AR 4040 – “Institutional Code of Conduct”
 - 1. Kurt M. – this went to the BoT during their last meeting for review and study. Some of our seasoned colleagues were surprised that this BP even existed. Both Academic Senates have seen this and expressed concern. Christina G. – this would be a good policy if it protected faculty. I don’t know what the intention of this is supposed to be.
 - 2. Will M. – what constitutes Daniel V. – is this on-campus only, your personal time? How far are they wanting to extend civil liberty? Kurt M. – I am unsure. Christina G. – yes, I believe it would include personal time/accounts, such as Facebook.
 - 3. Mark B. – this is a response to various incidents that occurred recently. They are trying to create a catch-all.
 - 4. Kathy S. – 6-10 years ago nothing used to get to BoT after FA and both Academic Senates would have to approve.
 - 5. Kurt M. – I propose that the FA Exec continue to work on this and bring it to the District before the next BoT.

13. Announcements (5 minutes)

- a) CCA Fall Conference – October 12-14, San Jose, *Doubletree by Hilton
 - b) “How to Apply for a Full-Time Faculty Position Workshop” Fri., Oct. 26, 12-3, Saddleback College, SSC 212
 - c) **Pre-Board Meeting Rally at Chili’s Restaurant, 5-6:15, 27407 Bellogente, Mission Viejo, 92691**
 - d) CCA Winter Conference “Collective Bargaining Hints, Tricks, and Tips” –Feb. 8-10, 2019, Doubletree by Hilton, San Diego Mission Valley
14. Other (5 minutes)
15. **Next Representative Council Meeting**
Monday, November 5, 2018, 3:00-5:00pm, Irvine Valley College, LSB 104

Reminder: PAC Meeting to Immediately Follow Today’s Rep Council

- Kurt M. made a recommendation to adjourn at 5:05 pm
- Motion made by Melanie H., Lewis L. second;
 - Unanimously approved.