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P.O. Box 4800, Mission Viejo, CA 92690

**MEETING MINUTES**  
**Representative Council Meeting**  
**Irvine Valley College, LSB 105**  
**November 7, 2016**

**Officers Present:**

Mark Blethen  
Kurt Meyer  
Blake Stephens  
Beth Clary  
Lewis Long

**Grievance Chairs Present:**

None

**Representatives from Irvine Valley College present:**

Diana McCullough, GS  
Ted Weatherford, KNES  
Meredith Dorner, LST  
Tony Lin, LLR

**Representatives from Saddleback College present:**

Don Bowman, BS  
Paula Jacobs, CS  
Jacqueline Bloink, HSHS  
Jan Duquette, KNES  
Joshua Pryor, LA  
Jenny Langrell, OELR  
Christina Ghanbarpour, SBS  
Ardith Lynch, TCSP

**Part-time Representatives present:**

Bev Wirtz

1. Call to Order: The meeting began at 3:14
2. Introduction of Guests: Mark asked for any guests. There weren't any.
3. Adoption of the Agenda: Don and Tony accepted the agenda. Agenda was passed.
4. Approval of the Minutes:
  1. Meredith asked for correction of her name in the minutes (spelling).

2. Bev noticed that the attendance page was missing from the minutes.
3. Meredith moved to approve to the minutes. Blake seconded. Minutes were approved unanimously.

5. Part-time Committee Report:

1. Beth thanked Kurt, Christina Ghanbarpur, and Meredith for participating in the How to Apply for a Full-time Faculty workshop. The workshop was a big success and we received positive feedback from the attendees. We also recruited 8 new part-time faculty members from the workshop.

2. Beth asked the reps to spread the word for the December Unemployment Workshop.

2. Part-time Overloading:

1. Mark updated the rep council on the PT Side Letter of Agreement which the Exec Council is working on in order to enforce the 67% law. Mark has had discussions with David Bugay and has informed the district that no part-time faculty will be able to teach above 67% without the written consent of the faculty association. The faculty association will only make an exception if there is a true emergency.

6. Communications Committee Report - Parisa wasn't here. No report.

7. Membership Report:

1. Blake reviewed the Membership Report which everyone had a copy of on their packets.

2. Don asked if the association is on top of faculty paying multiple dues if they teach in more than one district. Blake answered that our association keeps on top of that. (We have some sort of system)??

8. Treasure's Report: Frank wasn't here. No report.

9. Organizing Committee Report :

1. Mark gave a big shout out to Kurt for all of his hard work! during the elections. A big round of applause followed.

2. Kurt: 16 faculty members participated in the phone banking. Mark came up with a solution to text the message rather than cold call. We need to re-visit this strategy for future elections. We paid approximately \$1,100 for the phones and list. We need to re-visit what worked and what didn't. Christina had a suggestion regarding texting - do it at

home. Phone banking/texting from home is something to look into in the future. Also, possibly a robo call or robo text. Kurt found that the texting worked better than the cold calling. Phones need to be turned in to Mark by 4:00 PM tomorrow (Tuesday, November 8th).

10. Negotiations Report:

1. Lewis: During FLEX week, we'll be holding an open town hall meeting to gather thoughts/ideas for our Sunshine agreement. We will then take the information and turn it in to a Survey Monkey to send out to faculty. We will also send out an email asking for input for our Sunshine Proposal. We're beginning to put together our negotiations team.

11. Retirement Incentive:

1. Mark: the "SRP" (Supplementary Retirement Plan), will go to the board for final approval this month. Make sure your peers are aware of the proposal. May 2017 is when full-time faculty will have to retire if they take the "SRP". Further information will be coming from the district sometime in November. There needs to be a minimum number of people to take it in order for it to go through. Bev asked if we know how many (FON - Faculty Obligation Number), of the full time retired faculty will be replaced by new full time faculty hires. I didn't catch the answer to this...SORRY!!!!

12. PAC Report:

1. Mark: T-27 hours polls will close! We have no polling data on John Alpay and whether he will win or not. [OCVOTE.com](http://OCVOTE.com) where you can find out the election results.

13. Chancellor's Search:

1. Mark: Nothing new. We're moving forward. The district has an outside search firm r running the search. The HR page has an entire website for candidates to find out information regarding our district.

14. CCA Fall Conference Report:

1. Kurt: Kurt attended the Fall Conference. Kurt participated in the second leg of the BSL Academy, which he felt was more informative. Strategy Sharing was one of the top topics that Kurt attended.

15. Announcements:

1. None.

16. Other:

1. Meredith: Question regarding why we have so many FLEX days. According to ED CODE?? we're allowed to schedule up to 9 days for FLEX days. It's a local decision meaning that the district can reduce the number of FLEX days if they so choose. Lewis answered his.

2. Paula: Asked when the district will hold the Supplementary Retirement Plan meetings. Mark responded that all "SRP" information will be included in the packet that the district will send out in November.

17. Meeting adjourned at 4:12. Don moved to adjourn the meeting. Beth seconded the motion.

Next Representative Council Meeting

December 5, 2016, 3-5:00pm, Saddleback College AGB Conference Room