



P.O. Box 4800, Mission Viejo, CA 92690

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**MEETING MINUTES**  
**Representative Council Meeting**  
**Saddleback College, AGB Conference Room**  
**December 5, 2016**

**Officers Present:**

Mark Blethen  
Kurt Meyer  
Frank Gonzalez  
Parisa Soltani  
Blake Stephens  
Beth Clary  
Lewis Long

**Grievance Chairs Present:**

None

**Representatives from Irvine Valley College present:**

Fawn Tanriverdi, GS  
Meredith Dorner, LST  
Tony Lin, LLR

**Representatives from Saddleback College present:**

Don Bowman, BS  
Paula Jacobs, CS  
Jacqueline Bloink, HSHS  
Jan Duquette, KNES  
Joshua Pryor, LA  
Christina Ghanbarpour, SBS  
Zina Boratynec, TCSP

1. Call to Order: 3:13pm
2. Introduction of Guests: Mark asked if any guests were present, however, there were none. Loma Hopkins came in after the meeting has started.
3. Adoption of Agenda: Motion to adopt current agenda. Anthony L. and Beth C. approved agenda. Agenda passed.
4. Approval of Minutes
  1. November, 2016
  2. Corrections:
  3. Motion to approve Blake S. moved to approve, Jaqueline B. second.

5. Part-Time Committee Report – Beth Clary (5 minutes)
  1. Last workshop numbers - 44 RSVP'ed and 30 attended.
  2. 13 fee payers and 7 turned in membership applications.
  
6. Communications Committee Report – Parisa Soltani (5 minutes)
  1. Newsletter – expected to be emailed out next week.
  2. Next semester the newsletter will have a new look/format.
  
7. Membership Report – Blake Stephens (10 minutes)
  1. FT faculty numbers are up and PT faculty numbers are up. Mid-year dip, however Blake is unsure why since he is new to this assignment. Handout provided with campus and district totals.
  2. Beth: Please speak with your PT faculty in your areas and pass out membership forms. Christina has forms today or you can ask Beth for membership forms.
  3. PT faculty dinner at both campuses, Mark and Kurt will be at these meetings to promote membership.
  4. Loma: Not a lot of communication going out about membership. Loma suggested that someone (Membership Chair) schedule a lunch with the PT HR representative so they are aware of the FA membership information.
  
8. Treasurer's Report – Frank Gonzalez (10 minutes)
  1. Frank handed out a Treasurer Report.
  2. Error on Equipment/Software: 4-1000 (he budgeted \$1,500, but it should be \$4,500). The purchase of two computers (President and Secretary) caused this discrepancy.
  3. Section two & seven: Don asked why there is 'OSH' – we eliminated the term in our last negotiation. Frank will correct this.
  4. Kurt: when will we know about who will go to CCA? Mark: something will be emailed to the group.
  
9. Organizing Committee Report – Kurt Meyer (5 minutes)
  1. Report will be complete in January.
  
10. Negotiations Report – Lewis Long (5 minutes)
  1. Nothing new since last meeting.
  2. Town hall meeting in January during flex week.
  3. Encourage your department faculty to attend Town hall meeting. An email reminder will be sent out. The details of the Town Hall meeting can be found on the FA website (front page).
  
11. Retirement Incentive Update (5 minutes)
  1. Mark: Packets have been mailed out. All those eligible (because of age) should have received their package from the district.
  2. Mark: Some people are on sabbatical this semester (F16) – the district is going to allow them to come back for one semester. Those that are planning for SP17, they can rescind their sabbatical to take advantage of the retirement incentive.
  
12. PAC Report (5 minutes)
  1. Mark: I have been contacted by all the Trustees FA supported – they are all receiving checks from the County Registrar. Do we ask that they return the money to FA?
    1. We paid all of B. Jay and all of J. Wright filing fees. The refund should offset the cost for T. Witt. Each candidate cost was approximately \$5,200.
  
13. Chancellor Search (5 minutes)
  1. Mark: Early stages of the process. Currently in the process of identifying how to rank applicants.

2. If you have any questions you would like to see asked, please let Mark know. Experience with shared governance and negotiations.
14. CCA Spring Conference –Los Angeles Boneventure Hotel, February 24-26
  1. Mark: anyone interested? Blake, Paula, Frank, Kurt (BSL Academy) said they would like to attend.
15. Announcements (5 minutes)
  1. Town Hall meeting reminder – Wednesday, January 11<sup>th</sup> from 11:30am – 1:30pm at Saddleback College.
16. Other
17. Next Representative Council Meeting
  1. February 6, 2016, 3-5:00pm, Irvine Valley College, LSB 105
18. Adjourned – 4:03pm