



P.O. Box 4800, Mission Viejo, CA 92690

AGENDA
Representative Council Meeting
Irvine Valley College, LSB 105
September 11, 2017

Officers Present:

Mark Blethen
Kurt Meyer
Claire Cesareo
Lewis Long
Frank Gonzalez
Parisa Soltani
Blake Stephens
Beth Clary

Grievance Chairs Present:

None

Representatives from Irvine Valley College present:

Fawn Tanriverdi, GS
Mark McNeil, SBS
Carlo Chan, MCSE
Tony Lin, LLR
Rebecca Kaminsky, HUM

Representatives from Saddleback College present:

Don Bowman, BS
Ardith Lynch, TCSP
Sharon Nussenbaum, CS
Jan Ventura, CS
Jan Duquette, KNES
Jenny Langrell, OELR
Jonathan Luque, MSE
Christina Ghanbarpour, SBS

Part-time Representatives present:

Susan Bliss (SC)

1. Call to Order
 1. Mark Blethen: 3:12pm
2. Introduction of Guests (5 minutes)
 1. No guests
3. Adoption of Agenda (5 minutes)
 1. Moved by Don and seconded by Tony

2. Unanimously approved
4. Approval of Minutes –May 1, 2017 (5 minutes)
 1. Moved by Blake and seconded by Ardith
 1. Unanimously approved
5. Part-Time Committee Report – Beth Clary (5 minutes)
 1. Fall workshop fliers in hand-outs: Retirement workshop for PTs (presented by STRS)
 2. Please send your PTs direct email about these workshops. FA does blast all PTs, but a personalized email will be better.
 3. Fawn: can you send an electronic version? Christina will send via email. Parisa will post on website.
6. Communications Committee Report – Parisa Soltani (5 minutes)
 1. CCA Fall Conference – October 13-15 San Jose Marriot Hotel
 1. Hotel reservation deadline for the CCA negotiated rate (\$149) is prior to September 21st
 2. Parisa will send email to ALL faculty seeking delegates to represent SOCCCD.
 2. CCA Winter Conference – February 9-11 at the Hyatt Regency LAX
 3. Always looking for people to contribute a piece or throw out ideas for the newsletter. Maybe something regarding DACA. Newsletter to be expected sometime in December.
7. Membership Report – Blake Stephens (5 minutes)
 1. Blake: we are down members, likely from the retirement. Roughly 40% of PTs are members.
8. Treasurer’s Report – Frank Gonzalez (5 minutes)
 1. August 31st fiscal year closes. Next meeting Frank will bring a new fiscal year budget after everything is closed out. We have an additional 45K in our account – non-PAC.
 2. Mark: By January can we shift focus to the PAC, since in 2018 we will be gearing up for election season? Frank said we certainly can. Frank: we will be pulling in less money this year than last due to the retirement of FT faculty.
 3. Frank: looking for someone to groom/train for Executive Council treasurer position
9. Organizing Committee Report – Kurt Meyer (5 minutes)
 1. Kurt: we need to organize before negotiations start. Ardith opened her home to us if the idea of attending the BoT was not appealing.
 1. Lewis: we are sun-shining at the September meeting – it would be nice to have a large faculty presence. It would also be nice to have faculty communicate to the BoT that faculty would like a quick resolution to a fair contract.
 1. Kurt will organize PT and FT faculty to meet up before the BoT meeting and then go to the BoT meeting.
 2. ‘How to apply for a FT faculty position’ workshop is coming up this fall - is anyone interested on serving on this panel? Friday, November 3rd from 12:00 – 2:30pm at SC.
 1. In the spring, we do a ‘how to interview for a FT faculty position.’
10. Negotiations Report – Lewis Long (15 minutes)
 1. Lewis: Negotiation team meeting immediately following this meeting to develop the FA sunshine proposal. We hope that the District will also sunshine at the next BoT meeting, but whether this is going to happen is unknown at this time.
 2. Establish language for rehire rights for PTs – a finalized draft will be completed this evening.
 3. This Thursday, September 14th we meet to finalize the faculty evaluation instrument.
 1. Frank: How will this impact the evaluation process? Lewis/Mark: the process doesn’t change, it’s just the instrument the Dean completes after observation.

2. Ardith: when will we see this instrument? Does it have sections for counselors, non-classroom faculty? Claire: it will be presented to all faculty before the instrument is finalized.
 3. Frank: what about student evaluations? Claire: it can't be used as the sole evaluation. Frank: the student evaluations aren't robust enough – it's statistically horrible because not enough students complete the evaluation. Claire: the colleges need to have a consistent process that is clear and concise
 1. SC: every student gets an evaluation from the office of VPI.
 2. IVC: faculty can opt-out of student evaluations from the VPIs office and faculty can give their own evaluation.
 4. On September, 21 – lab and practicum petitions will be reviewed from last year. We will urge the Interim VC to finalize these so we can move forward.
 5. Other pending items:
 1. Department chair duties still need to be finalized.
 2. MOU: Cost cap for retirees (did not go to the faculty for a vote because it was already part of the contract). This language will be added to the current contract as a footnote. Once we develop the next contract the MOU will be incorporated into the new contract.
11. Proposed Increase to Part Time Reps Stipends (5 minutes)
1. Mark: we would like to increase the stipend for PT Rep Council meetings
 1. Currently: \$50 per Rep Council meeting
 2. Beth: We would like to increase the amount to \$75
 1. We have approximately 400 PTs and we can have 5 (five) PT Reps on Rep Council.
 2. Beth is working on getting PT Reps, currently we have Susan and need to recruit 4 more (Beth is unsure if Mari is returning as PT Rep).
 3. Frank: we do have the funds to support the increase.
 4. Blake: can we increase the amount to \$100? Christina supported this amount as well. Mark: FTs get college service for their attendance and PTs get nothing.
 5. Lewis moved to pay PT Rep \$100 a meeting. Don seconded the motion.
 1. Unanimously approved
12. Proposed Budget—2017-2018 (10 minutes)
1. Frank: hand-out. He will need to amend the current proposed budget to reflect the new PT Rep Council stipend.
 2. Increase Exec payroll taxes (Expenses – 2-0000)
 3. Increase in taxes (4-4000)
 4. Increase in 5-0000 (specifically in reception/luncheon)
 5. Biggest increase is in 7-0000 since it is a negotiating year – Frank over-budgeted
 6. Blake: Where do we charge for the meeting before the BoT meetings? Frank: 3-7000 (Board meeting category – 3-7000).
 7. Motion to adopt the proposed budget with the above changes by Blake and Don seconded.
 1. Unanimously approved
13. Summer Updates/Issues (15 Minutes)
1. Retired Faculty Benefits—MOU
 2. Mandatory Training
 1. None at this time because the District was unable to provide documentation to why the trainings should be mandatory.
 3. Part Time Rehire Rights Negotiation
 1. See above #10 Negotiations Report
 4. New Faculty Evaluation Instrument—September 14th

1. See above #10 Negotiations Report
5. Practicum/Laboratory Reclassification—September 21st
 1. See above #10 Negotiations Report
6. Canvas Conversion Compensation
 1. Mark and Claire are still working on this with the District
 2. Claire asked Mark to call SC distance education coordinator to ensure this was not presented individually at IVC and/or SC.
7. Office Hour Guidelines
 1. Mark: issue came up this summer – not all Office Hours (OH) are face-to-face, however they must be published – when, where and how you plan on holding the OH. This must be mutually agreed upon.
8. Approval for Off-Campus Activities
 1. Only to be completed if faculty plan on being reimbursed for an off-campus activity.

14. Chancellor Search—Spring 2018 (5 minutes)
 1. Postponed and start again in spring. The plan is to have a new Chancellor next academic year. The BoT, Acting Chancellor and FA agree to the timeline.
 2. Blake: is the position still posted? Is SOCCCD actively recruiting? Mark: I don't believe it is posted.

15. Faculty Raises & College Budgets (10 Minutes)
 1. Faculty raises during the last contract negotiations are NOT the reason the colleges are 'broke.'

16. Announcements (5 minutes)
 1. None

17. Other
 1. None

18. Next Representative Council Meeting
October 2, 2017, 3-5:00pm, Saddleback College, AGB Conference Room

19. Adjourn: Ardith motion to adjourn, Jenny seconded the motion and it was unanimously approved.
 1. 5:12pm