**MEETING MINUTES  
Representative Council Meeting  
Irvine Valley College, LSB Room 104, 3:00-5:00pm**

**April 1, 2019**

**Officers Present:**

Kurt Meyer, Irvine Valley College

Lewis Long, Irvine Valley College

Mark Blethen, Saddleback College

Frank Gonzalez, Saddleback College

Parisa Soltani, Irvine Valley College

Jenny Langrell, Saddleback College

Beth Clary, Saddleback College

**Grievance Chairs Present:**

Kathy Schmiedler, Irvine Valley College

**Representatives from Irvine Valley College present:**

John Russo, BS

Parisa Soltani, GC

Daniel Vernazza, HUM

Ted Weatherford, KHA

Melanie Haeri, LLR

Kathy Schmiedler, LST

Brent Monte, MCSE

Amy Stinson, PST

Mark McNeil, SBS

**Representatives from Saddleback College present:**

Sharon Nussenbaum, CS

Norm Weston, FA

Janine O’Buchon, HSHS

Mark Blethen, KNES

Jennifer Higginson, KNES

Josh Pryor, LA

Frank Gonzalez, MSE

Jenny Langrell, OELR

Christina Ghanbarpour, SBS

Ardith Lynch, SESP

**Part-time Representatives present:**

Susan Bliss (SC)

Karyn Bower (SC)

Michelle Livote (IVC)

Evangeline Matthews (IVC)

Noushin Seddighzadeh (SC)

1. Call to Order
   1. Kurt M., 3:18pm
2. Introduction of Guests (3 minutes)
   1. none
3. Adoption of Agenda (3 minutes)
   1. Motioned made by Kathy S., seconded by Brent M.
   2. Motion was unanimously approved.
4. Approval of Minutes –March 4, 2019 (5 minutes)
   1. Motioned made by Kathy S., seconded by Lewis L.
   2. Motion was unanimously approved.
5. Part-Time Committee Report – Beth Clary (5 minutes)
   1. Unemployment workshop flier in you packet. Friday, April 12 from 12:30 – 2:00 pm at SVEA. Kurt M. – thank you to all those folks that helped with “How to Interview for a PT Job.”
   2. Kurt M. – bug thanks to the Special Elections Committee for all your hard-work. Also, special thanks to Frank G. and Maddie H. for their work on finding a much more efficient and cost-effective election tool.
   3. Kurt M. – I would like to ask how the PT Representative disseminate information from these meetings to your fellow PTs. Melanie H. – I distribute my notes to all faculty (PT/FT) in my department. I can have the notes distributed by our FA Secretary to all PT faculty. John R. – who is on the PT faculty list? Parisa S. – it is a general email address. Beth C. – I will discuss this with the PT representatives and see how to proceed. Mark B. – maybe the PT reps can rotate taking notes and Parisa S. can send it out to all PT faculty.
   4. Part-Time Rep Council Special Elections Update – our elections are over and we have newly elected PT representatives.
      1. Welcome newly-elected Part-Time Reps. and Alternates

* Karyn Bower (Fine Arts Associate Faculty, SC)
* Michelle Livote (Humanities and Languages Associate Faculty, IVC)

Alternates

* Noushin Seddighzadeh (Math, Science, & Engineering Associate Faculty, SC) – currently filling in for Ari G., since he cannot attend the rest of the term.
* Nancy Allah (Liberal Arts. SC)

1. Communications Committee Report – Parisa Soltani (5 minutes)
   1. CCA Conference – Irvine, CA April 26-28th
      1. We have 15 delegate seats of which 7 have been spoken for.
   2. FA Scholarship at IVC and SC currently being reviewed by Claire C. and Parisa S.
   3. Parisa S. – I would like recommendations from our SC faculty about a member to highlight in the next newsletter. IVC highlight will be Academic Senate President, June M. Lewis L. – I recommend we reach out to Gary Luke, office mates with Lee Haggerty. Parisa S. will email Gary L. and see if he’d like to write a statement about Lee for the next FA newsletter.
2. Membership Report – Jenny Langrell (5 minutes)
   1. Jenny L. – I did not print-out the membership list this month. We do have 9 new members, mostly in Counseling.
3. Treasurer’s Report – Frank Gonzalez (5 minutes)
   1. Frank G. – no outstanding/extra expenses this month. Budget amendment is reflected in the green budget hand-out. We stayed in budget for all items. The only big expense (not yet reflected) was the event at Chili’s.
4. Negotiations Report & Organizing Committee Report – Lewis Long (10 minutes)
   1. Lewis L. – faculty were mobilized at Chili’s last week before the BoT and at Chili’s we found that the new contract was not on the BoT agenda. We did go to the March BoT and thank the BoT. I do not believe we need to organize again for the April BoT. We will be meeting with the District negotiating team to clean up the remaining issues. We expect to meet with the negotiating team within the next two weeks – before the April BoT. John R. asked Frank G. about the number of faculty that voted for the new contract – 211 (FT votes), 102 (PT votes). We had a 95% approval (yes vote on the new contract).
5. Political Action Committee (PAC) Report – Kurt Meyer (5 minutes)
   1. The BoT voted to approve a resolution to explore having area elections. Reduces the cost of campaigning for a candidate and the FA. It would go into effect in 2022. Lewis L. – Mark B. deserves a lot of credit for campaigning for this.
6. CCA Board of Director’s Report – Evangeline Matthews (5 minutes)
   1. Evangeline M. –CCA President will honor Lee Haggerty at 9am on the last day (4/28/19) of the CCA Spring Conference.
7. “Reps’ Reports” (10 minutes)
   1. Department Chairs, Frank Gonzalez (Mathematics, Science and Engineering, SC) – PT faculty cannot be a department chair, per our contract.
   2. DSPS, Karyn Bower (Fine Arts Associate Faculty, SC) – increase in the number of DSPS forms faculty (for FT & PT faculty) are receiving. The DSPS handbook is 55 pages long. Can we have a one sheet FAQ sheet? Ardith L. – please feel free to send me an email and I can address all the questions or concerns you have. We are working on revising our DSPS handbook. A discussion ensued and some shared best practices.
8. Ongoing Issues Update – Kurt Meyer (5 minutes)
   1. General Safety Concerns – Kurt M. – the District has changed the HVAC filters in SSC at SC. There is much more to say, however we will continue this discussion and likely move this item up during the next Representative Council meeting.
   2. Absence Reporting/Sick Leave Deductions – Kurt M. – we have made some progress with the VCHR and District Services about absence/sick leave deductions. The District has acknowledged a distinction between classroom and non-classroom deductions.
9. Announcements (5 minutes):
   1. CCA Spring Conference “Advocacy in Action” and “WHO Awards,” April 26-28, Hotel Irvine, Orange County Airport.
   2. Erin Pollard, IVC Pride Scholars Program Counselor/Co-LGBTQ Campus Liaison will be presenting and recently was awarded a CCA grant. Workshop Description: LGBTQ+ students are disproportionately represented in every statistical area from substance use, to homelessness, to suicide attempt rates. In this presentation Erin Pollard, Pride Scholars Counselor at Irvine Valley College, will share how to build an LGBTQ+ program on your campus that includes direct student support, faculty and staff training, policy development, and institutional changes. Participants will leave with an understanding of key laws impacting this work, a check list of where and how to begin services, and a framework to understand student needs.

**At this conference, we also highlight our “We Honor Ours” (WHO) Awards winners. This is a special program which honors our own local and state union leaders.**

**This year’s SOCCCDFA WHO Recipient is FA Secretary Parisa Soltani!**

**CCA will also be paying tribute to the life and contributions of the late Lee Haggarty: Saddleback Political Science Professor; Academic Senate; Faculty Association/Chief Negotiator; CCA/CTA**

1. Other (5 minutes) – tabled
2. **Next Representative Council Meeting**

**Monday, May 6, 2019, 3-5:00pm, Saddleback College, AGB 106**

Adjourn 5:05pm – Motion made Melanie H. to end meeting and seconded by and Kathy S. Unanimously approved.