



P.O. Box 4800, Mission Viejo, CA 92690

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**MEETING MINUTES**  
**Representative Council Meeting**  
**Saddleback College, AGB Conference Room, 3:00-5:00pm**  
**Oct. 7, 2019**

**Officers Present:**

Kurt Meyer, Irvine Valley College  
Lewis Long, Irvine Valley College  
Mark Blethen, Saddleback College  
Frank Gonzalez, Saddleback College  
Parisa Soltani, Irvine Valley College  
Jenny Langrell, Saddleback College  
Beth Clary, Saddleback College

**Grievance Chairs Present:**

Kathy Schmiedler, Irvine Valley College  
Margot Lovett, Saddleback College

**Representatives from Irvine Valley College present:**

Parisa Soltani, GC  
Jamie Poster, HUM  
Melanie Haeri, LLR  
Kathy Schmiedler, LST  
Amy Stinson, PST

**Representatives from Saddleback College present:**

Don Bowman, BS  
Sharon Nussenbaum, CS  
Bill McGuire, FA  
Janine O'Buchon, HSHS  
Mark Blethen, KNES  
Jennifer Rohles, KNES  
Joshua Pryor, LA  
Frank Gonzalez, MSE  
Jenny Langrell, OELR  
Christina Ghanbarpour, SBS  
Zina Boratynec, SESP

**Part-time Representatives present:**

Nany Allah (SC)  
Susan Bliss (SC)  
Karyn Bower (SC)  
Noushin Seddighzadeh (SC)

1. Call to Order – Kurt Meyer, call to order 3:10 pm
2. Introduction of Guests (3 minutes)

- a) No guests
  - b) Alternates here for the first time: Jaime Poster (Film & Gender Studies at IVC), Nancy Allah (PT Faculty at SC)
3. Adoption of Agenda (3 minutes)
- a) Motion to adopt the agenda made by Don B. and seconded by Christina G.;
  - b) Unanimously approved
4. Approval of Minutes –September 9, 2019 (5 minutes)
- a) Motion to approve meeting minutes made by Melanie H. and seconded by Kathy S.
  - b) Unanimously approved, abstentions – Jaime P. and Bill M. (not present 9/9/19)
5. Part-Time Committee Report – Beth Clary (5 minutes)
- a) Flier for the “How to Apply for a FT Faculty Position” – Friday, October 18<sup>th</sup> from 12:00 – 3:00 pm. This flier is posted on our FA website. No lunch provided, just snacks.
  - b) Kurt M. – can a retired PT faculty come back as a volunteer before the 180 days mandatory wait time? Susan B. – No.
6. Communications Committee Report – Parisa Soltani (5 minutes)
- a) Please send Parisa S. any photos of FT & PT membership. I would like to add to our newsletter.
7. Membership Report – Jenny Langrell (5 minutes)
- a) Jenny L. handed out a list of members to all chairs at IVC & SC, respectively. Please double-check the list for accuracy. If there is someone not working in the District, please let Jenny L. know.
  - b) Beth C. – Jenny L. and I with the PT Reps. They are reaching out to the non-members in each area to check-in about membership status. Jenny L. will be sending a sample email to use when reaching out to PT faculty. A list of members and non-members was distributed to each Rep. present today.
8. Treasurer’s Report – Frank Gonzalez (5 minutes)
- a) Frank G. – green hand-out included in our Agenda packet. There is an error – Grievance chairs at each campus should be 4 LHE. Income correction in 9 (PAC Subtotal should be \$20,800). Increased 2-900 (Exec Payroll Tax) because out taxes were higher. No re-assign Time Purchase.

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9. Negotiations Report – Lewis Long (10 minutes)
  - a) Lewis L. – PT Health Benefit payout update. Re-opener to renegotiate how we clean up the process next semester. The District will now pay for Medi-Care subsidy. February 4<sup>th</sup> will be the deadline for PT faculty to submit documents for the SP20 term.
  - b) We negotiated 2.57% increase, however COLA was 3.26%. Lewis used a chart to explain our strategy.
  
10. Organizing Committee Report – Lewis Long (5 minutes)
  - a) Lewis L. – there is a possibility we would need to organize at a BoT meeting.
  
11. Political Action Committee (PAC) Report – Kurt Meyer (5 minutes)
  - a) Kurt M. – we are actively searching for a potential trustee for Area 1 (Irvine). Lang stated he will not be running.
  - b) Area elections should be starting in 2022, however has not been confirmed.
  
12. Special Elections for Open Seat on Rep Council and PAC Committees Update – Kurt Meyer (5 minutes)
  - a) Kurt M. – I have been slow in addressing vacancies. Most vacancies are at IVC, SC is fully represented.
  
13. “Reps’ Reports” (10 minutes)
  - a) Kathy Schmeidler, IVC – LST – address below (TRC)
  - b) Melanie Haeri, IVC – LLR
    1. Asked faculty in her division to bring any issues to her – a newer FT faculty asked about possible subsidized housing at ATEP.
  
14. Tenure Review Committee (TRC) and Office Hours: Points of Clarification – Kurt Meyer (10 minutes)
  - a) TRC Meeting with Probationary Faculty Member
  - b) Role of the Faculty Mentor – to serve as an advisor/advocate for the new faculty members. No feedback provided by the FM should be included in the evaluation.
  - c) Student Evaluations for First Contract Year – not part of the first-year evaluation of faculty. Timelines do not allow for this. FA met with both VPIs to ensure all deans know this.

- d) Office Hours by “Mutual Agreement” – between dean and faculty member. Karyn B. – how about PTs? Lewis L.: 20 min per LHE, however, does not need to be done in an office or to be posted.
15. Calbright Online College – Kurt Meyer (5 minutes)
- a) Kurt M. - SOCCCDFA decided not support CalBright – it does not benefit our membership. SOCCCD has come to an agreement with CalBright.
16. Announcements (10 minutes):
- a) Saddleback College Foundation’s 19<sup>th</sup> Gala “Dream Big” Highlights
  - b) CCA Fall Conference – “Membership: The Road to Success,” Oct 11-13, Hilton San Jose: A “Send-off” and a Short Survey
  - c) CCA President Eric Kaljumagi joining us for our Nov. 4 Rep Council meeting
  - d) Regional Collective Bargaining Conference (Regional Hunter College Conference)  
Cal State Long Beach December 6-7
- <http://events.r20.constantcontact.com/register/event?oeidk=a07egd2vscfbd740fd&llr=aw94hvca>
- e) CCA Winter Conference, DoubleTree San Diego Mission Valley, February 7-9
- A new cohort for the California Leadership Academy will begin; please consider signing up.
17. Other (5 minutes)
- 18. Next Representative Council Meeting**

**Monday, November 4, 2019, 3-5:00pm, Irvine Valley College, LSB 103 Room**

*Motion to end meeting made by Melanie H. and seconded by Don B.;*  
*Unanimously approved*

**Meeting adjourned 5:00 pm**