



P.O. Box 4800, Mission Viejo, CA 92690

MEETING MINUTES
Representative Council Meeting
Saddleback College, AGB Conference Room, 3:00-5:00pm
December 2, 2019

Officers Present:

Kurt Meyer, Irvine Valley College
Lewis Long, Irvine Valley College
Mark Blethen, Saddleback College
Frank Gonzalez, Saddleback College
Parisa Soltani, Irvine Valley College
Jenny Langrell, Saddleback College
Beth Clary, Saddleback College

Grievance Chairs Present:

Kathy Schmiedler, Irvine Valley College
Margot Lovett, Saddleback College

Representatives from Irvine Valley College present:

Parisa Soltani, GC
Ted Weatherford, KHA
Jaime Poster, HUM
Daniel Verrnaza, HUM
Carlo Chan, MCSE
Melanie Haeri, LLR
Kathy Schmiedler, LST
Amy Stinson, PST
Ray Chandos, IDEA

Representatives from Saddleback College present:

Don Bowman, BS
Sharon Nussenbaum, CS
Mark Blethen, KNES
Jennifer Rohles, KNES
Joshua Pryor, LA
Janine O'Buchon, HSHS
Frank Gonzalez, MSE
Jenny Langrell, OELR
Zina Boratyneec, SESP
Christina Ghanbarpour, SBS

Part-time Representatives present:

Susan Bliss (SC)
Karyn Bower (SC)
Noushin Seddighzadeh (SC)

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1. Call to Order – Kurt M., 3:07 pm
2. Introduction of Guests (3 minutes)
 - a) Brent Monte, MCSE, Irvine Valley College
 - b) June McLaughlin, IVC Academic Senate President
3. Adoption of Agenda (3 minutes)
 - a) Moved BP 4011 discussion up to ensure our guest, June M. could speak and participate in our discussion.
 - b) Moved Contract Ratification Vote ahead of Negotiations Report
 - c) Motion made to adopt agenda by Kathy S. and seconded by Melanie H.
 1. Unanimously approved
4. Approval of Minutes –Nov. 4, 2019 (5 minutes)
 - a) Motion made by Kathy S. to approve meeting minutes, and seconded by Mark B.
 - b) Unanimously approved – Don B. did abstain (not present at 11/4/2019 FA Rep Council meeting).
5. Board Policy 4011 “Employment Procedures for Management Personnel” Section IV: Search Committee – Draft Committee Composition—IVC President”: Update of Current Status and Discussion – Kurt Meyer (40 minutes)
 - a) Kurt M. - Academic Senates at both IVC and SC agreed to not propose a revision to existing BP 4011. The FA opposes any proposed changes.
 - b) June M. – miscommunication clarification about the BP and discussion at IVC Academic Senate. IVC Senate never made a proposal to BPARC.
 - c) Overall concerns: procedural process (BPARC), changing a process for a one-time search, understanding of Academic Senate (individual faculty representation on each campus, respectively) and FA (faculty representation Districtwide).
 - d) Kurt M. – discussions will continue through the new year.
6. Part-Time Committee Report – Beth Clary (5 minutes)
 - a) Beth C. – a handout in your agenda packet about the Unemployment Workshop on Friday, December 6, 2019 from 12:30 – 2:00 pm at SVEA. Final workshop this semester. Concerned about the low number of RSVP’s. Please let your PTers know about the workshop.
 - b) Susan B. – current contract has a Priority Rehire process for our PTers. When PTers retire and decide to return, their initial hire date should be posted (WorkDay). We need to get word to our PT faculty that they can change their information, however there is a deadline – December 15, 2019 for Fall 2020 (dates will likely be modified as we work through details).

- c) Frank G. – email from D. Garcia about the mandatory training. Those PT faculty that completed the ‘mandatory training’ that was NOT mandatory should be compensated, however the email from the VCHR (c/o D. Garcia) did not mention compensating those PT faculty who completed the training.
- 7. Communications Committee Report – Parisa Soltani (5 minutes)
- 8. Membership Report – Jenny Langrell (5 minutes)
 - a) Jenny L. – added 4 PT members. Shall I send a membership list to department chairs each semester or every academic year – most responded with wanting the list each semester.
- 9. Treasurer’s Report – Frank Gonzalez (5 minutes)
 - a) Frank G. – no big movement on the distributed summary because of the holiday. There was a cost for voting since we had a ratification vote for the MOUs.
- 10. Contract Ratification Vote – Frank Gonzalez on behalf of Election Committee (5 minutes)
 - a) Frank G. - 97% approval of the COLA increase, PT Health Benefit had a 96% approval.
- 11. Negotiations Report – Lewis Long (10 minutes)
 - a) Lewis L. - COLA and Part-Time Health Insurance Stipend MOU’s approved. BoT approved it pending the faculty approval. December 31st paycheck should reflect the increase and retroactive pay should follow in January. The health benefit re-opener should allow more PT faculty to receive a stipend.
- 12. Political Action Committee (PAC) Report: PAC Meeting Immediately following today’s Rep Council, 5-6pm., Saddleback College, AGB Conference Room – Kurt Meyer (2 minutes)
 - a) Kurt M. - Area 1 seat is up. We will meet tonight immediately following this meeting.
- 13. “Reps’ Reports” (10 minutes)
 - a) Ray Chandos, IVC, ATEP – concerns regarding how FT faculty are assigned when they do not make their load. The Dean has the right of assignment.
- 14. Administrative Regulation 4091 – “Administrative Retreat Rights” Update and Discussion – Kurt Meyer (15 minutes)
 - a) Kurt M. – this AR went through BPARC and went to Administrative Council. Retreat Rights are important, especially for tenured faculty who move to administration. A variety of recommendations were made: 1) to ensure the Academic Senate Presidents are aware of

their role when it comes to this AR, 2) both Academic Senates to sign-off on retreat rights, and 3) need to address how retreating administrators are effective in the classroom.

15. Announcements (10 minutes):

- a) Faculty Association Luncheon and Town Hall regarding 2021-2024 Negotiations, Wednesday, January 8, 2020, 11:00am-1:00pm, Irvine Valley College Performing Arts Center
- b) “Schools and Communities First” Initiative: Collect & Distribute Signature Forms
- c) CCA 2019 Fall Conference Attendance Survey Results
 - 1. Noushin S. – attended last CCA conference and attended several workshops, especially those addressing PT faculty issues, such as retirement.
 - 2. Kurt M. – concerned about our recent lack of participation in CCA conferences
- d) Regional Collective Bargaining Conference (Regional Hunter College Conference)
Cal State Long Beach December 6-7

<http://events.r20.constantcontact.com/register/event?oeidk=a07egd2vscfdb740fd&llr=aw94hvcab>
- e) CCA Winter Conference, DoubleTree San Diego Mission Valley, February 7-9. A new cohort for the California Leadership Academy will begin; please consider signing up.

16. Other (5 minutes)

17. **Next Representative Council Meeting**

Monday, February 3, 2020, 3-5:00pm, Irvine Valley College, LSB 104

Motion made by Don B. to adjourn meeting, seconded by Mark B. Unanimously approved.

Adjourn – 5:01 pm