



MINUTES  
Representative Council Meeting  
3-5 pm, November 2, 2020

[https://cccconfer.zoom.us/j/94180066269?](https://cccconfer.zoom.us/j/94180066269?pwd=SVZ0SIZDZVdFLzVIMzR6aWJMTHVuUT09)  
pwd=SVZ0SIZDZVdFLzVIMzR6aWJMTHVuUT09 Password: 483248

**Officers Present:**

Lewis Long, Irvine Valley College  
Melanie Haeri, Irvine Valley College  
Kurt Meyer, Irvine Valley College  
Frank Gonzalez, Saddleback College  
Marianne Wolfe, Irvine Valley College  
Jenny Langrell, Saddleback College  
Claire Cesareo, Saddleback College  
Karyn Bower, Saddleback College

**Grievance Chairs Present:**

Margot Lovett, Saddleback College  
Kathy Schmeidler, Irvine Valley College

**Representatives from Irvine Valley College present:**

Amy Stinson, PST  
Parisa Soltani, GS  
Carolina KuSSoy, BS  
Carlo Chan, MCSE  
Kelicia Galvan, LLR  
Massimo Mitolo, IDEA  
Ted Weatherford, KHS  
Kathy Schmeidler, LST  
Evangeline Matthews, CCA Rep

**Representatives from Saddleback College present:**

Mike Long, GC  
Janine O'Buchon, HSHS  
Bill McGuire, FAMT  
Christina Ghanbarpour, SBS  
Kathleen Lunetto, ATAS  
Sam Abbas, MSE  
Pamme Turner, EI  
Don Bowman, BSEWD  
Julie McGirr, LA  
Jenny Langrell, OELR

**Part-time Representatives present:**

Nancy Allah (SC)  
Susan Bliss (SC)  
Deborah Solon (SC)

- 1) Call to Order (3:03pm)
- 2) Introduction of Guests
  - a) William Reinhardt, Emeritus Professor at Saddleback College
- 3) Adoption of Agenda
  - a) Motion to approve: Kathy S, Second: Christina G.
  - b) Agenda Adopted - amendment to add Evangeline to the Agenda under "Other"
- 4) Approval of Minutes:
  - a) October 5, 2020 (attachment A)
  - b) Motion to approve: Sam, Second: Kathy S.
  - c) Agenda Adopted
- 5) Officer and Committee Reports (3:09pm)
  - a) Treasurer's Report—Frank Gonzalez
    - i) Budget Advisory Committee – No updates
  - b) Membership Report—Jenny Langrell
    - i) Membership Advisory Committee – 2 new part time members
    - ii) Jenny will send out email to collect personal contact information for negotiations communication
  - c) Secretary's Report—Marianne Wolfe
    - i) Communications Advisory Committee – No updates
  - d) Organizing Committee Report—Melanie Haeri
    - i) Nothing to report
  - e) Part-time Committee Report—Karyn Bower
    - i) Friday, November 13<sup>th</sup> – How to Apply for Full-Time Jobs workshop. 63 people have signed up. Daniel V. and Maddie H. will be handling that workshop.
    - ii) December 4<sup>th</sup> – How to Apply for Unemployment Insurance
    - iii) January 29<sup>th</sup> – How to apply for Health insurance benefit (Before the February 10<sup>th</sup> deadline) – many have questions about whether or not they qualify for insurance, so that will be helpful.
  - f) Negotiations Report—Claire Cesareo
    - i) Nothing new to report currently. Initiatives went to the Board of Trustees October meeting and people could comment on them.
    - ii) The first negotiation meetings will be on Friday, November 6<sup>th</sup> to set up the initial rules and objectives. There are two more meetings in November. They will be working with the Organizing Committee soon to make sure we show up and let the voices be heard for the issues we want covered/reinforced. In the past the strong numbers of faculty who have shown up to the Board of Trustees Meetings has been very influential for the negotiations. For example, the PT faculty have shown up in strong force to share their personal work experience and need for the pay increases, which helped show the need to the negotiations that were happening.
    - iii) Monday, December 14<sup>th</sup> – next Board meeting that will have the newest Board of Trustee members. Maybe plan to have a meeting at 6pm to have a quick session to get everyone on the same page, then attend the Zoom Board meeting together. Lewis will check to see the protocol for having guests sharing.
    - iv) Question about the districtwide email survey about the Board of Trustees. This survey went to everyone and we can provide comments about their actions or what we would like to see. Samples of what others have shared on the survey include asking the Board to step out of negotiations.

g) PAC report—Lewis Long (3:30pm)

(1) Social media advertising (Facebook and Instagram): paid and viral

- a. Still running now though things have slowed down. We are running right up to the budget we allocated. We set aside \$100K and are at about \$58K. So, we have money saved for the next elections.

(2) OC Vote – allows access to track votes throughout the day to see who gets voted into the BOT.

6) District Benefits Committee FA representatives (3:36pm)

- a) Need one more committee representative, and a retired faculty representative – Bill McGuire will be the representative on behalf of the FA. Parisa will ask Fawn Tanriverdi and Kathy will ask Steve Rochford if they would like to be the retired faculty representative.
- b) Majority of the role is to witness what is going on and report back. The District is obligated to negotiate with us if there are any changes to our benefits. If something changes then the District will report to this committee. Then we will come back to them and tell them we need to negotiate that.

7) Faculty mental wellness support (3:40pm)

- a) If colleagues are sharing about the stress, anxiety, etc that are from this extenuating circumstance we are working in, please refer them to the multiple support opportunities with them (like the Stress Busters for Faculty) Parisa shared in the chat. And, please feel free to share with the Exec Committee, we would be more than happy to go speak to their Deans or whomever to try to help find accommodations or something to support you/them.
- b) Melanie participates in an IVC COVID Committee that is preparing for the reopening of the campus. She represents the FA on the committee. A couple weeks ago it was brought up to the committee that the faculty are not being assessed or supported for their needs during this time. We aren't the first to look for support and don't often complain about what we're going through – so no one really thought anyone was struggling except themselves. Go back to your schools and ask what are needs, then let Melanie know so she can make sure she brings it up during those meetings.
- c) Saddleback has a Response Team where the Academic Senate sits on the committee or there is an Instructional Continuity committee that also meets that includes more faculty.
- d) For Melanie to bring up at the next COVID meeting: access to the campus. There is a lot of processes that needs to be completed to be able to go to campus. It takes 3 days for IVC to process your request to be on campus. At Saddleback, they do have to ask for permission to be on campus but there is just the one-time form to complete rather than the forms multiple times.

8) Board Policy Revisions—Lewis Long

- a) BP-3905 (6140), Campus Speakers (attachment B) – Academic Senate concern. This was going through BPARC but the policy jumped a couple steps and showed up on the Board Agenda when it was not supposed to. It has now gone through the process and is back to the BOT. This policy does not include the speakers for classrooms or something like that. It also does not cover speakers who show up for free speech zones. BOT does not have the right to approve campus speakers but they do have the right to approve/deny on the fees/costs.
- b) AR-3736, Information Security, Cloud Storage (attachment C) – Many issues when this first came out. There were revisions and is moving forward. When accessing restricted documents, you have to make sure you take proper precautions when accessing it. For example, you need to use a password on your computer or you use a secure connection to access the files/forms/etc.
- c) BP-7120.2 (4309), Duties and Responsibilities of the Faculty (proposed deletion) (attachment D)

9) CCA Fall Conference Report (4:06pm)

- a) Online format was really well handled. Talked a lot about Prop 15 and where the money would go. Talked about teaching remotely and what Ed Code provided. They talked about being able to ask the District how much money they saved with the closures this past spring and summer. Other schools shared about how they are returning or if they are not. Big news from CTA: CCA will now be doing their own work on legislation.

## 10) Other

### a) Evangeline Matthews (CCA Director and Representative) (4:11pm)

- i) Membership Development Grant went from \$3K to \$5K.
- ii) Elections for CCA Officers and Board of Directors in April 2021. If you are interested in running, please let Evangeline know.
- iii) CCA submitted a proposal to start and sponsor legislation for part-time parity in the community college system. In January at the state council, there will be more discussions about this and the next steps are to find a legislator who can back the bill. You can attend State Council meeting as a guest if you wanted to share your thoughts. CCA is also asking for support from the different faculty associations (AFT, CFT, etc). They did a training on local legislative outreach to ask for support on the legislation.

### iv) Links provided by Evangeline:

<https://cca4us.org/formsgrantsandawards/>

<https://www.cta.org/wp-content/uploads/2020/03/Processing-Legislation-Road-Map20160202.pdf>

director@cca4us.org - Evangeline's CCA e-mail address

<https://cca4us.org/electionsinhe/>

### b) Guest: William Reinhardt (4:15pm)

- i) William shared about his experiences as an Emeritus Faculty for Political Sciences. He has over 100 people enrolled in the 2-hour weekly meeting with only 2-hours of prep time for the courses. The class caps increased exponentially without any notice. Asynchronous meetings don't count as time towards the prep time and they were told to record all their sessions. They have since been told different things and are dealing with a lot of stress about trying to get their students to utilize Canvas. They were told they need to be available 24/7 to respond/counsel/talk to the students for the course. Lewis, Pamme, William, and possibly Kathy S. can meet together to discuss more about this.

### c) Ergonomic Chairs (4:38pm)

- i) Policy was originally just for part-time faculty but now full-time faculty can get chairs too. Lewis can assist you if there are concerns or questions.

## 11) Adjournment (4:40pm)

## 12) Next Meeting: December 7, 2020

Zoom link: <https://cccconfer.zoom.us/j/98623829224>

Password: 639088