



MINUTES
Representative Council Meeting
3-5 pm, February 1, 2021

<https://ivc-edu.zoom.us/j/93069413296> Meeting ID: 930 6941 3296

Officers Present:

Lewis Long, Irvine Valley College
Melanie Haeri, Irvine Valley College
Kurt Meyer, Irvine Valley College
Frank Gonzalez, Saddleback College
Marianne Wolfe, Irvine Valley College
Jenny Langrell, Saddleback College
Claire Cesareo, Saddleback College
Karyn Bower, Saddleback College

Grievance Chairs Present:

Kathy Schmeidler, Irvine Valley College
William Etter, Irvine Valley College
Margot Lovett, Saddleback College

Representatives from Irvine Valley College present:

Parisa Soltani, GS
June McLaughlin, BS
Carlo Chan, MCSE
Kelicia Galvan, LLR
Massimo Mitolo, IDEA
Daniel Vernazza, HUM
Kathy Schmeidler, LST
Jenn La Curan, Arts
Ted Weatherford, KS
Brent Monte, MCSE

Representatives from Saddleback College present:

Michael Engels, GC
Michael Hoggatt, SESP
Janine O'Buchon, HSHS
Kathleen Lunetto, ATAS
Jennifer Rohles, KHS
Jenny Langrell, OELR
Sam Abbas, MSE
Margot Lovett, SBS
Pamme Turner, EI

Part-time Representatives present:

Deborah Solon (SC)
Susan Bliss (SC)
Nancy Allah (SC)

Unknown Numbers:

818-434-7474
949-355-3044

- 1) Call to Order (3:05pm)
- 2) Meeting Items
 - a) Introduction of Guests
 - i) Bill Reinhardt
 - b) Seating of IVC School of the Arts Representative Jenn La Curan (3:07pm)
 - i) Moved: Kathy S., Second: Bill E.
 - ii) Unanimous approved, no abstentions
 - c) Adoption of Agenda
 - i) For IVC LLR representative, Amanda Jerome stepped down and Kelicia Galvin is now the main representative.
 - ii) Moved: Kathy S., Second: Massimo Mitolo
 - iii) Unanimously approved, no abstentions
 - d) Approval of Minutes (3:10pm)
 - i) December 7, 2020 (attachment A)
 - ii) Motion to approve: Kathy S., Second: Parisa S.
 - iii) Jennifer La Curan and Bill Etter abstained; Correct Tim Jemal's name on minutes; Majority approved; Minutes adopted
- 3) Officer and Committee Reports
 - a) Membership Report—Jenny Langrell (3:13pm)
 - i) Membership Advisory Committee: will be sending out more updated versions of the membership more frequently.
 - b) Secretary's Report—Marianne Wolfe (3:15pm)
 - i) Communications Advisory Committee – Fall newsletter was released during fall finals week. CCA Conference took place. We sent 12 people.
 - c) Organizing Committee Report—Melanie Haeri (3:17pm)
 - i) February 22nd (6:30 pm) Board of Trustees meeting: Welcome Carolyn Inmon
 - Currently in negotiations now and we will need some help in showing our strength and unity among our membership. We are still asking you all to show up (virtually) at the next board meeting. We would like to welcome the new Board member. Just log in for about 10-15 minutes, not necessary to speak or comment. Please encourage your schools and divisions to attend.
 - d) Part-time Committee Report—Karyn Bower (3:24pm)
 - i) 1st workshop of Spring 2021 (How to apply for Part-Time Health Benefit Allowance) and 40 people attended. Due date: February 10, 2021 at 5pm. Try to submit the forms earlier in case they are missing anything or need to provide more information. It does need to be completed every semester.
 - e) Treasurer's Report—Frank Gonzalez (3:28pm)
 - i) Sent us the budget report and sent the file in the chat. Nothing really has changed or looks out of the ordinary. Keep in mind the Foundation funds: \$2500 and the Scholarships: \$1000 for both schools total. Everyone who is on the payroll of our FA should have received the W2s already.
 - ii) Budget Advisory Committee
 - f) PAC report—Lewis Long (3:33pm)
 - i) Final PAC meeting right after this meeting at 5pm to resolve any final issues.

g) Negotiations Report—Claire Cesareo (3:34pm)

- i) Not a whole lot to report that is different from the Flex week presentation. Negotiations started in December 2020. Clean up articles/basic stuff has been addressed. More meaty articles (health and safety) is what they are working on now. They have proposed a more expanded health and safety article – not everything we wanted but does have quite a bit. Now currently working through evaluations. Most edits are cleaning up the TRCs for probation faculty and the role of the mentor. There is a big section that is on student evaluations. Most of the student evaluations are class climate surveys and very few people complete them. Grievances, leave, and benefits are still in limbo but are waiting to be discussed. Just barely started wages (which is an area that we need to show support for in the future).
- ii) Question: There was mention that we are looking at reducing load. Is that part of wages?
 - Answer: It would be part of workload. We cannot talk about workload until they talk about wages.
- iii) Question: Student Evaluations – as part of TRCs, they interpreted the student evaluations as student feedback and the class climate surveys would only have 2 reviews. In the past, they have used those climate surveys but would not put much emphasis on it since it was such a small sample.
 - Answer: Yes, the process is not working. We need a new process that is fair and equitable. They are addressing that in the negotiations.
- iv) Question: Thank you to Claire on taking the lead on the safety article, not only on the drafting but on looking at other districts and how they address it. It used to be 1 sentence. Even though the proposal doesn't cover everything we want, it still has a lot more of what we have been looking for and addressed as needs.
 - Answer: There is a lot more that needs to be addressed in the contract, especially with the changes and things happening in schools now (like COVID and school shootings).

4) Discussion Items (3:24pm)

a) Zoom bombing and virtual classroom safety (attachment B)

- i) Some of us have had this issue. There is no method for faculty to deal with these disruptive issues. A task force was created and they created a workbook/playbook that gives directions if you are faced with a disruptive Zoom bomber. Review the workbook and see if there are any gaps, problems, etc that need to be addressed before it goes to BPARC.
- ii) Get feedback to Lewis L. or June M. within the next couple of weeks.

b) Fall on-campus instruction for Saddleback College (Margot Lovett)

- i) President Stern has gone on the record that Saddleback College be back in-person in the fall. No specific decisions have been made. There will be a town hall meeting Wednesday 2/3/2021 this week for President Stern to hear from the campus and community. It seems that each division/program can still follow guidelines for how they will offer their courses. There will hopefully be more guidance given this week on what is planned for the future.
- ii) Lewis spoke with many of the admin at IVC and listened to the recording of the meeting. IVCs VP of Instruction is more cautious and does not think the COVID curve will be significant enough to let everyone back to campus in the fall.
- iii) FA is committed to protecting the safety of our faculty and students. We will be strongly advocating for a cautious approach to not expose anyone to any sort of unwarranted risk.
- iv) Question: School of Arts is worried about the long-term effects that COVID and the closure will have on the departments and course offerings. How are we moving forward? Most classes have been cancelled in Dance and soon the department will be gone. Also questions about dance studies and other industries are open now but we cannot offer classes. So, everyone will go elsewhere to take the classes and IVC falls out of the industry.

- Answer: There has been discussions in Kinesiology because they are also being cancelled. There is a need for the discussion as well. The FA makes sure your safety and employment and job is protected. Senate is there to help make sure academic load and such is also set up. We (FA and Senate) would need to work together to have discussions on this.

c) CCA Winter Conference (January 29-31) report (3:55pm)

- Grievance Workshop was very informative and great. There was also a workbook that they provided that had a lot of Grievance materials to work through.
- Legislation update was interesting. One of the bigger items that is a statewide-level issue is part-time parity pay to get all colleges to start working towards parity. We have tried to address parity within our own contracts, but it is difficult to address it with our Board since they can point to all the other districts that don't do it either. Maybe send an email or letter or phone call to your representative to let them know you are in support of the parity for part-timers.
- Comment in the chat from Sam A. "I attended several workshops and sessions and overall, I would say that they were useful. There were about 130 attendees. Connecting with Legislators workshop was very useful and so was the grievance one."
- Spring CCA 2021 – normally somewhere closer to our campus but will also be online. Should be announced soon.

5) Action Items

a) PAC automatic contribution deduction amount (Frank Gonzalez) (4:00pm)

- PAC gets contributions from voluntary deductions in addition to normal union dues. Then there is a PAC contribution that takes a certain percentage from your dues that will go to the PAC. It is currently sending 20% of the local dues to the PAC (not the money going to CTA, the money that stays with our union). There used to be a requirement to have the PAC contributions at 20% but that is not a requirement anymore. We have the option to make it 15% - when considering the amount we spent in our last election and the amount we have saved (\$75k).
- Motion to change the PAC automatic contribution deduction from the 20% to 15% by Frank; Second: Sam A.
- Discussion: When would it come into fruition? Answer: Immediately.
- Discussion: I think this is a great idea but I also want to remind people that the upcoming (2 years away) campaigns that may need money. I would encourage all of you to consider adding an extra automatic deduction to the PAC. Sometimes people just give money annually but this is another way that is fairly painless to also still donate to the FA. In the next election cycle we are going to area elections.
- Discussion: Would this be important to communicate this to our divisions to talk about the stewardship of the funds being spent for the faculty. Make sure to not say the dues are decreasing, just the percentage that is taken from the dues.
- Discussions: Where else is the money distributed to? We have general funds and then the PAC, so the PAC takes a percentage and the rest is just distributed according to the budget/line items from Frank's budget. Part-time faculty in another district don't need to pay CTA/CCA funds at every college.
- Unanimous vote to approve; no abstentions

b) SPAC at IVC (4:18pm)

- Do we want to have a FA representative to be present at the SPAC?
- There are few faculty on SPAC. IEC met and have made recommendations to review the size of SPAC and to increase Classified and faculty participation in the group. SPAC meets on Friday, February 5th. Previously the only faculty member was the Academic Senate. When structure changed 10 years ago, SPAC increased membership (including faculty membership) and things changed but that was 10 years ago. Committee is chaired by President Hernandez and Jeff Kaufmann, there are 2

faculty on SPAC already but there may need to be more who are familiar with the contract and collective bargaining would be helpful in alerting the other members of the committee of impacting working conditions and such.

- iii) There was some discussions that stated they want to add 4 more faculty. Anything to that? It was suggested that 4 are listed under Academic Senate cabinet. But there is a sentence above that says the 4 can be from any governing board, not just limited to FA. All faculty members serving on a District committee is normally submitted by the FA or Academic Senate.
 - iv) Faculty representatives for Saddleback's similar group: Claire C. and Margot L. – they were appointed by Senate. They are often asked to put on their FA hat in addition. Lewis will continue to work with President Hernandez to figure out the IVC faculty roles and also to get FA on the Budget Committee for Saddleback.
- c) College Foundation event sponsorships and Scholarships (4:37pm)
- i) Contributions for donations/foundation events \$2500. This is split between SC and IVC and used to buy tables at the Foundation dinners. The Scholarships of \$1000 is split between SC and IVC as well. What do we want to do with this money?
 - Option one, send all of any portion to go only to student scholarships
 - Option two, send all designated money to student scholarships and not send the total amount for the foundation event sponsorship.
 - ii) IVC foundation has used separate money to students with other scholarships (like food insecurities and books and such) so if we designate the money just for the scholarships, then it would not be able to be awarded as a non-scholarship.
 - iii) There are reasons to support the foundation but also reasons to also support scholarships. If we can, still support both.
 - iv) Motion to keep the amount of money (\$2500) designated for the foundation and split the money between each foundation and to keep the \$1000 for the scholarships to be split between each school and on years without galas by Claire C.; Second: Kathy S.
 - v) Discussion: The scholarships are geared towards students who are not just in need and the foundation is good about awarding/granting money to students in need.
 - vi) Motion adjusted: The FA is committed to supporting students through supporting each Foundation through their galas and continuing to contribute to each schools' Foundation scholarship. In years when a school hosts no gala, the money allocated will be donate to that Foundation's general funds.
 - vii) Motion passes
- 6) Other
- a) COVID 19 vaccine will be 65+ years old being distributed now. There is about 400-500 total vaccines. Cindy V. said that they had some trouble reaching those 65+ due to wrong numbers. They also had issues reaching PT Faculty. Please be sure to tell your departments to make sure their information is updated.
- 7) Information:
- a) Part-time health insurance stipend application hard deadline: February 10, 5:00 pm
 - b) Next meeting: March 1, 2021, Zoom address <https://ivc-edu.zoom.us/j/97049106749>, Meeting ID: 970 4910 6749
- 8) Adjournment (5:03pm)
- a) Moved: Kathy S.; Seconded: Melanie H.