



Minutes
Representative Council Meeting

3-5 pm, December 6, 2021

<https://ivc-edu.zoom.us/j/97040297758> Meeting ID: 970 4029 7758

Officers Present:

Lewis Long, Irvine Valley College
Melanie Haeri, Irvine Valley College
Kurt Meyer, Irvine Valley College
Frank Gonzalez, Saddleback College
Marianne Wolfe, Irvine Valley College
Claire Cesareo, Saddleback College
Karyn Bower, Saddleback College

Grievance Chairs Present:

Kathy Schmeidler, Irvine Valley College
Bill Etter, Irvine Valley College
Bill McGuire, Saddleback College

Representatives from Irvine Valley College present:

Daniel Vernazza, HUM
Parisa Soltani, GS
Amy Stinson, PST
Kathy Schmeidler, LST
Kelicia Galvan, LLR
Massimo Mitolo, IDEA
Jenn La Curan, Arts
Carlo Chan, MCSE
Ted Weatherford, KS

Representatives from Saddleback College present:

Kathleen Lunetto, ATAS
Janine O'Buchon, HSHS
Christina Ghanbarpour, SBS
Donald Bowman, EWD and BS
Michael Hoggatt, SE&P
Mike Long, GC
Sam Abbas, MSE
Josh Pryor, LA
Jennifer Rohles, KNES

Part-time Representatives present:

Susan Bliss (SC)
Deborah Solon (SC)

Guest:

Rick Boone
Brenda Plascencia-Carrizosa
Donna Franks Sayed
Janna Finn
Tom DeDonno
Jane Medling
Matt Sherman
Joyce Quade

- 1) Call to Order: 3:03pm
- 2) Meeting Items
 - a) Introduction of Guests
 - b) Adoption of Agenda
 - i) Motion: Melanie, Second: Don B; Approved
 - c) Approval of Minutes:
 - i) November 1, 2021
 - ii) Motion: Kurt, Second: Sam; Approved
- 3) Officer and Committee Reports
 - a) Secretary's Report—Marianne Wolfe
 - i) Communications Advisory Committee: Newsletter should be out this week.
 - b) Organizing Committee Report—Melanie Haeri
 - i) Nothing to report at this time
 - c) Part-time Committee Report—Karyn Bower
 - i) Upcoming part-time workshops
 - Friday, Dec 10, 10-noon is the last meeting for fall: How to apply for unemployment.
 - Friday, Jan 28th, 10am-noon: How to apply for medical insurance allowance
 - ii) New District Health and Safety Committee being formed, Karyn is a representative on the committee.
 - d) Treasurer's Report—Frank Gonzalez
 - i) Budget Advisory Committee: See attachment provided. No new expenses to report
 - e) Negotiations Report—Claire Cesareo
 - i) Student Evaluations update: busy working on the revisions at the time. Looking at the collection instrument and have decided on one but now we need to look at funding. Questions have been selected as well. It will pass through FA Rep Council for review soon.
 - f) Membership Report—Jenny Langrell (tabled until 2022)
 - i) Membership Advisory Committee
- 4) Discussion Items

- a) District vaccine mandate, impacts and effects MOU update (attachment emailed to all Rep Council meetings)
- i) Thanks to Claire for all her hard work on this. Very important to have MOU adopted. POA (police) already has their MOU adopted as well. We need this on the December 13th BOT meeting because there is a clause about the cancellation of classes due to the January student vaccination check. If we miss the December one, we would have it go to BOT in January and it would be too late to save the courses from cancellation.
 - ii) We are asking the Rep Council to make a motion to approve to allow for us to push the MOU to be submitted in time for the December BOT meeting. We normally have to have the whole FA body vote but it would take too long and wouldn't meet the deadline for the December BOT meeting.
 - iii) Claire presented on the MOU (Sent out 4:30pm 12/6/2021)
 - *issue that we want to get on the December BOT approval* Student Drops: There will be a purge of the rosters on January 10th. If your class has a minimum threshold of 22 (for 45 cap enrollment) or 18 (for under 45 cap of enrollment) prior to the purge, then the classes will not be cancelled even if enrollment drops.
 - District and colleges are responsible for upholding and implementing everything. Students may be dropped throughout the semester, so check your rosters throughout the semester.
 - Deans can approve to move your course online for up to 2 weeks or more. There are different issues in which this can happen (see Claire's PowerPoint).
 - Questions during the presentation:
 - Q: is the vaccine mandate going to be updated to require at some point a 3rd "booster" shot, or will 2 shots continue to be enough (or just 1 shot for the J + J)?
 - A: If the CDC definition of "fully vaccinated" changes, so will the district requirement. That's part of Board policy, and not in the MOU.
 - A: For both FT and PT, if they have an exemption and are missing tests, they will get a warning the first time. If they miss the test the second time, it will result in a warning of termination (FT: 90 days, PT: 21 days) and they have to test immediately (within 24 hours) or they will be placed on unpaid leave
 - Q: What happens if a student is not on your roster and still comes to class?
 - A: You can reach out to campus police to assist you if you have asked them to leave and they are not compliant. Multiple ways to handle this. One example is you can tell them that they cannot stay in your class but if a spot opens up in the course you can send an APC code instead of having them stay in your class when not on the roster.
 - A: All the CDC guidelines is what was used for the MOU. If the District changes their mind in following, then we would renegotiate the MOU.
 - Q: Are students being told that they need to have the ability to take the class online even when they have enrolled for a face-to-face class?
 - A: No. Students are not being told that.
 - Q: If the class needs to shift/go into quarantine, who gets to decide how the class is held, faculty or Dean?
 - A: There is nothing in the MOU that determines how you will move the course to online or hybrid or anything when needing to shift it due to quarantining. It would be up to you and the Dean. Suggested to work this out with Dean before the semester starts. Helpful to have on the syllabus to tell students what to do if there is a case of moving the modality.
 - Kathy: Motion to declare emergency worthy of asking Rep Council to act on behalf of the membership to approve the MOU to go to the BOT; Seconded: Don; 3 abstentions and 24

“aye”; Motion approved.

- Don moves to approve the MOU; Seconded: Kathy; 3 abstentions and 24 “aye”; Motion approved. We will be moving forward to have the MOU on the December BOT meeting.

b) Protocols and procedures for classroom COVID exposure, spring

- i) IVC: We are not responsible for notifying class if there was an exposure in the course – the Health and Wellness Center will let all parties know. (See attachment for steps for both classroom and workplace exposure). Lewis asked for more clarification on how to implement this and for more details instead of the broad instructions listed on the PowerPoint that was shared. HWC handles notification, contact tracing, etc for students. HR handles this for faculty. Protocols don’t mention what to do if there is an exposure in the class – there’s many questions about seating charts and exposures and spacing in classes. There’s a bunch of issues here and many situations to consider.
 - If you have questions, issues you would like addressed, concerns, etc about this, email Melanie and Karyn to bring it up at the next meeting with the COVID task force: mhaeri0@ivc.edu or kbower@saddleback.edu
- ii) Saddleback: there is a meeting happening soon. Karyn is working on having all the protocols listed in one place since there seems to be many updates provided through email and get lost.
- iii) Comment: Exposure and the students lining up for tests through the HWC, it seems like it will be a big issue.
- iv) Comment: This seems to be an issue mainly for students who are not vaccinated. Everyone who is vaccinated wouldn’t need to be tested and such if there was an exposure
- v) Q: students who are exempt will get tests through HWC for free. Can a student who is vaccinated who wants to have a test, would they get the test for free?
- vi) A: We don’t know. Ask the COVID meeting. It is easy to find free tests at different community locations.
- vii) Comment: CDC guidelines – if you are vaccinated, no need to quarantine unless you are showing symptoms. Uses seating chart to help with contact tracing.

c) Board Policies and Administrative Regulations

- i) Administrative Regulation 2341, Recruitment: Chancellor
 - There is a stipulation that allows the board to reach back into applicant pool if they do not like the candidates that were forwarded.
 - The BOT is requiring the hiring committee to send at least 3 finalists. If the Board will not accept less than 3 then the hiring committee can determine it is a failed search. Issue: all applicants who applied the first time won’t reapply. Filling a Chancellor position can be hard to find someone who is qualified, so there may only be 2 people.
 - In the past, there have been shared information from the committee to the BOT throughout the process of the interviews – which is not supposed to be allowed. Boards’ position is that they should be more in power of selecting chancellor because they report to the Board.
- ii) Board Policy 2435, Evaluation of the Chancellor

d) PRE for part-time faculty teaching at both colleges or in different departments

- i) Needs more clarification on how to lose PRE – mainly 3 ways to lose it listed on the contract. If there are issues, they can meet with the grievance chairs.

e) Upcoming retirement workshop, medical benefits

- i) The District provides supplement once you reach the medi-care age but you have to purchase part A and B once you retire to be eligible and it is expensive.
- ii) Will the retirement workshop address any part-time benefits? No, it should be covered through the Cal STRS workshops that are every semester.

5) Action Items

6) Other

- a) Sam A provides update on Director of Equal Employment Opportunity, Equity, and Compliance hire position. An expedited recruitment process – the second level interviews were today.

7) Information:

a) SOCCCD Spring PD Week All-faculty meeting: January 11, 2022, 11:30-1:30, Zoom

- i) Information about MOU, enrollments, vaccines, BOT campaigns as well as the November elections.

b) Upcoming conferences

- i) CCA Winter Conference, February 11, 2022, San Diego Mission Valley Doubletree

- ii) NEA Higher Ed conference, March 18-20, 2022, location TBA

8) Next meeting: February 7, 2022

9) Melanie motioned to adjourn; Seconded: Kathy

Meeting adjourned: 4:51pm